

Minutes of the Airport Advisory Board Meeting Held 20 August 2019 - Amended

Board Members in attendance: R. Kloeppel (Chair / Airport Co-Manager)
H. Marsden (Airport Co-Manager)
R. Kelsea
S. Mc Coy
J. Merriman
H. Yanofsky
J. Cote (Alternate)

Board Members Absent: W. Wilmot (BoS representative)

Also in attendance: T. Callum (Associate)
J. Wallace (Associate)
C. Henderson (Associate)
J. Anderson (Associate)
T. Renner (Associate)
T. McBride
A. Tice

Chairman R. Kloeppel called the meeting to order at 1832 local.

Old Business

Chairman Kloeppel called for members to review the minutes for the meeting held 16 July 2019.

J. Merriman moved to accept as amended, second by H. Yanofsky. ***The motion passed unanimously.***

1. Norwich Solar Technologies – Troy McBride

T. McBride addressed the board. The latest plan has been emailed. The array to be constructed south of the airport will now be $\frac{1}{4}$ of the original size due to Eversource handling of the interconnect. The 2 acre size array will be directly across from the Waste Water Treatment Plant (WWTP) on the west side of the field 300 ft long.

Norwich Solar is working to place another array elsewhere to provide remaining agreed upon supply for the town. Construction is to start in the fall. They plan to be operational this year. There will be a below ground connection under the river to bring power to the WWTP.

The array has passed aviation analysis. There is a potential for an after image impact 4 – 5 PM fall – spring / November – February. They will inform the airport of the exact work schedule.

Chairman Kloeppel thanked T. McBride for the information.

2. Airport FICONS:**a. Airport Master Plan Runway Draft Document - Kelsea**

R. Kelsea has nothing new to report.

b. Additional Security Cameras: Insurance implications

Ideas are being developed. One is to discuss this with the insurance carrier when appropriate and compare rates. Need answers as to whether the cameras affect rates. Can a better package be gotten for all insured groups? J. Merriman asked if what is in place now is

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adequate (he reported that the camera record time has been increased to 5 days). 5 separate polices are held; one by the airport the remainder by the tenants.

c. Crack Sealing

Getting near the time it can be done. Need to decide on a day, Fridays tend to be best. Have the needed material and machines here. Will notify volunteers as to when.

d. Operations Building and Community Hangar roof remediation

Airport management is to meet with Dan Benner who works with roof restoration outfits. Want to get estimates from two contractors through him. Estimate last year was for \$26,000.00. Have been quoted \$45,000.00 for a new roof, which should last in excess of 50 years (current roof has been in place since building construction in 1929). A restoration is good for 20 years. Process is two step, first sealing then restoration. Want estimates done ASAP to present bids to the town.

J. Merriman asked where funding would come from. Answer is from capital improvement. Bids go through the town bidding process. J. Merriman stated that this is a reason to fund the Capital Reserve Fund. R. Kelsea stated the profits from fuel sales should go into the Capital Reserve Fund not into the general fund as is the case now. W. Wilmot is investigating Capital Reserve funding now.

3. Newport Town Times Liaison Report - Jackie Cote

The last meeting was 1st Tuesday in August. The ACE program was talked about along with the groups and volunteers that make it happen. Good feedback, photos were taken. H. Marsden commented on the how the photos show it takes a lot of people to ACE happen. A full-time PR person is needed to get ACE info out.

The Sunshine Initiative meeting went well with positive comments made.

4. ACE Academy Debrief

Student – Parent evaluations show positive feedback despite the no-shows for various plans. Hypertherm, BAE, Newport FD and PD stepped in / up to fill in. There were comments on just how the program changed lives and plans. J. Merriman congratulated H. Marsden for his contributions in all needed areas.

H. Marsden stated that much effort is needed and planning starts early. Given the effort he asked: what the sense of the AAB for continuing doing ACE? Consensus was to continue doing. J. Merriman commented that more preps help. There are some potential issues now such as BAE involvement.

T. Renner discussed possible collaboration with the Springfield airport; a potential partnership.

J. Anderson is constructing a real helicopter simulator. Possible for use next year.

The Simulator Lab needs work. Need to upgrade laptops or replace. Can an expanded Simulator Lab justify expense for? Need a subcommittee to investigate and do. R. Kelsea, S. Mc Coy, J. Merriman and J. Anderson to organize.

J. Cote stated that ACE was an informative learning experience on a personal level.

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New Business

1. Manager's Notes

Operations for July had 103 sign-ins. 106 sign-ins last year. Fuel sales as of July were 3300 gallons, a strong showing compared to 2800 gallons the previous year. 2700 gallons fuel by June. Fuel was delivered on 28 July. Keene wants to split another delivery for 4000 gallons. Fuel price is down dramatically but price here has been raised to reflect the cost for the last load.

2. Open

There was discussion on ways to get more operation sign-ins. T. Renner suggested a second sign-in at the fuel pump. H. Marsden to place signs for. Computer input was discussed.

There was discussion regarding the Ruger property noise abatement agreement. Question: was the agreement of a personal nature or an easement? Does the agreement end with W. Ruger's passing? Investigation is suggested.

J. Cote asked if there could be a fly-in for the Corbin Bridge Festival. H. Marsden stated it could be promoted to pilot groups and others.

The town website needs to be kept up to date. S. Mc Coy to take as action item.

H. Marsden asked if a movie night like last year could be hosted again. He suggested the 1st or 2nd week in September. Consensus was it should be done.

There has been a change in AAB membership. One full member and alternates are needed. T. Renner was encouraged to pursue the full membership and he stated he would.

With no further business to conduct, Chairman Kloeppe called for a motion to adjourn.

So moved by J. Cote, seconded by H. Yanofsky. The motion passed unanimously.

Meeting adjourned at 1946 local.

Minutes respectfully submitted by S. Mc Coy