

Minutes of the Airport Advisory Board Meeting Held 17 September 2019

Board Members in attendance: R. Kloeppel (Chair / Airport Co-Manager)
H. Marsden (Airport Co-Manager)
W. Wilmot (BoS representative)
R. Kelsea
S. Mc Coy
J. Merriman
H. Yanofsky
J. Cote (Alternate)

Also in attendance: J. Anderson (Associate)
T. Callum (Associate)
C. Henderson (Associate)
F. Malczynski (Associate)
T. Renner (Associate)

Chairman R. Kloeppel called the meeting to order at 1828 local.

Old Business

Chairman Kloeppel called for members to review the minutes for the meeting held 20 August 2019.

J. Cote moved to accept as amended, second by R. Kelsea. ***The motion passed unanimously.***

1. Airport FICONS:

a. Airport Master Plan Runway Draft Document - Kelsea

Currently working on an inventory chapter with a soils map to be included. LIDAR data to be examined. Will talk to Jacobs to inquire about soil samples, tentatively this fall. Tentative publication date for document this fall; early December.

b. Crack Sealing

Volunteers to notified by phone Saturday or Sunday morning.

c. Operations Building and Community Hangar roof remediation

No numbers from Dan Benner yet. Need three (3) estimates for 80/20 grant for the Operations Building. Estimate \$6000.00 for Operations Building shingles to be done in spring. Grant priority is runways. Hope is that Operations Building roof will last another winter.

d. New Winter Equipment

Front mount snow blower has been swapped for a 90" rear PTO snow blower. A camera system is to be installed in the tractor for operation. Also now have a 10' snow push paid for by 80/20 grant.

2. Newport Town Times Liaison Report – Jackie Cote

Continue to push ACE talked about planning. Dave Harlow is interested and would like to help. H. Marsden requested information be conveyed about J. Andersons contribution of materials for construction of a helicopter simulator by three (3) top ACE students. There has been a donation of a high end gaming computer for this. Students will work at the Davis Hangar for the next three (3) Sundays.

Liaison will report on airport activities such as fireworks. Corbin Bridge festival activities will be discussed along with event times. Festival setup will start Thursday and break down on Sunday.

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3. ACE Academy Continuing Action Items

Parent / Student evaluations have been published and are to be scanned for distribution to volunteers. H. Marsden discussed security IDs with BAE in regards on how to produce acceptable ones and will pursue a grant from them to do. NLCS may be able to produce IDs.

H. Marsden proposed meetings every other week for ACE activity subcommittees. The subcommittees proposed are for online application submission, flight simulator lab and the helicopter simulator. H. Marsden will to do schedules, he asked what the best times were; nights, weekend mornings?

New Business

1. Manager's Notes

142 signed in operations for August. 83 last August and 73 previous to that. Fuels sales for August of 4000 gallons, 2500 gallons last year. 16,000 gallons sold this year. 4000 gallons were delivered 23 August, split with Keene.

Campers have been at the airport several weekends. Movie night OK, not a lot of advertising.

2. Open Items

J. Cote asked if a fly-in for the Corbin Bridge festival could be advertised. H. Marsden replied yes the word would be put out on Social Flight and other social media.

Dates for future airport events are:

- Candy Drop 17 April 2020
- Fireworks 15 & 16 May 2020
- Movie Night 23 May & 29 August 2020
- Open House 13 June 2020
- ACE Camp 10 – 14 August 2020
- ACE BBQ 22 August 2020

W. Wilmot attended a BoS retreat and reported that funding for the airport runway was absent from Capital Improvement planning for a 20 year timeframe. And it needs to be present. R. Kloeppe commented on the need for a timely submission of the Airport Master Plan Runway Document to the BoS. Rough estimates to do a minimum 800' in 2024 are from \$800,000.00 to \$900,000.00. To do 1200' would be \$1,400,000.00. There was more commentary about how there is no revenue stream for the airport; that all revenue goes to the general fund. J. Merriman asked how to fund an airport capital improvement fund. R. Kelsea stated the need to provide the best information to the BoS to do that. J. Merriman asked if an argument that the airport is revenue neutral (self sufficient) could be used in a funding discussion / proposal. W. Wilmot responded that it would make no difference; it was up to the taxpayers. R. Kelsea stated that the only thing under the airports control is how to accelerate information to the BoS. J. Merriman asked if there was anything that the airport could do to assure both the BoS and the budget committee supported airport funding. Consensus seemed to be only by supplying good information to work with.

With no further business to conduct, Chairman Kloeppe called for a motion to adjourn.

So moved by R. Kelsea, seconded by J. Cote. ***The motion passed unanimously.***

Meeting adjourned at 1941 local.

Minutes respectfully submitted by S. Mc Coy