

Minutes of the Airport Advisory Board Meeting Held 15 October 2019

Board Members in attendance: R. Kloeppel (Chair / Airport Co-Manager)
H. Marsden (Airport Co-Manager)
S. Mc Coy
J. Merriman
R. Kelsea
H. Yanofsky

Board Members Absent: W. Wilmot (BoS representative)
J. Cote (Alternate)

Also in attendance: J. Anderson (Associate)
L. Edmonds (Associate)
C. Henderson (Associate)
F. Malczynski (Associate)
T. Renner (Associate)

Chairman R. Kloeppel called the meeting to order at 1830 local.

Old Business

Chairman Kloeppel called for members to review the minutes for the meeting held 17 September 2019.

R. Kelsea moved to accept as submitted, second by H. Marsden. ***The motion passed unanimously.***

1. Airport FICONS:**a. Airport Master Plan Runway Draft Document – Kelsea**

Chapter II has collected the ratings of various runway sections. Page 9 is new with PASER data and graph. Overall there is no one section of the main part of the runway that is substantially worse. They are doing better than expected. The main and the southern 2 sections of the main are good. The south end (south 600') are rough.

Core samples needed. Have information on soils. Soils are not natural; hope that underlayment is sand and gravel. Want to preserve subsurface structures, question of how deep under the runway are they? Need to find the runway light conduit as well.

Tools are needed, have contacts to do. Analysis engineering work needs to be done. United Construction suggested. J. Merriman asked if a specification document is needed to give to a contractor. R. Kelsea responded that the information in the Advisory Circulars can be submitted. There was discussion on the timeframe for construction plans and agreement that meetings need to be arranged. J. Merriman asked how to get cores; the response was that subcontractors are probably needed. R. Kelsea stated finish of preliminary document to give to BoS was close. An Executive Summary is needed.

Chapter VII is to give a new sense of what is available from federal, state and local financial sources. Expect little from federal. Possible state aid. There is a need to fill in the local numbers, outline potential sources of revenue and resources.

The remainder of the document is the same.

There was agreement by all present that the document is impressive. Airport management is to read the financials and give input. There are action items to contact information sources.

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Topics for the next meeting include: getting cores, getting cost estimates and getting engineering help & advice.

There was discussion on the efforts of Jaffery Airport to get 80/20 grants for their runway. The Aviation User Advisory Board (AUAB) decides grants. Amounts are dependent on the year with some years where there has been none.

b. Crack sealing

Remains to be done. There are some new cracks. Maybe this weekend.

2. Newport Town Times Liaison Report – Jackie Cote

a. Corbin Covered Bridge Festival Debrief

There were no fly-ins. There was no impact to the airport. Cleanup was great. Parking was along the tree line. There were compliments on the airport appearance.

New Business

1. Manager's Notes

September operations were 249. Fuel sales were 1000 gallons the month, 2200 gallons last year. Sales average 3890 gallons. Claremont fuel price may be cheaper.

2. Open Items

F. Malczynski has updated drone/UAV information. Recreational flying is now under 49 USC section 44809 not 14 CFR. Model aircraft guidelines are now eliminated. AC 91-57B outlines drone operations. F. Malczynski has called AOPA regarding operations in IFR, they are looking at instrument approach to be part of the LANCE system. S. Mc Coy to update website with new information provided. UPS looking to use Part 135 for delivery drones.

Welding has started for the helicopter flight simulator seat, the welding to be done by the students. J. Lund has videotaped this.

The availability of a rental car is progressing.

With no further business to conduct, Chairman Kloeppe called for a motion to adjourn.

So moved by J. Merriman, seconded by H. Yanofsky. ***The motion passed unanimously.***

Meeting adjourned at 1938 local.

Minutes respectfully submitted by S. Mc Coy