

ECONOMIC CORPORATION OF NEWPORT

Sugar River Bank Community Room, 20 North Main Street, Newport, NH 03773
Minutes of December 15, 2017 - Full Board

MEMBERS PRESENT: Hunter F. Rieseberg, President; Mark Pitkin, Vice President; Terry Dorr, Treasurer; Richards Bates, Secretary; Ella Casey, Paul Brown, Bruce Jasper, Todd Fratzel, Robert Collins.

MEMBERS ABSENT: Donna Mahair, Cindy Gallagher.

CALL TO ORDER: President Rieseberg called the meeting to order at 12:14 p.m.

REVIEW AND APPROVAL OF MINUTES: August 31, 2017: The minutes from August 31, 2017 were not available at this time.

TREASURER'S REPORT: After some discussion and review, *a motion was made by Mrs. Casey and seconded by Mr. Dorr to accept the financial statements dated October 31, 2017 and June 30, 2017. The motion passed 8-0-1 (Mr. Jasper abstained).*

Mr. Jasper asked to get future financial statements prior to the meeting so everyone has time to review thoroughly.

FUTURE INITIATIVES/PROJECTS/REPORTS: Executive/Board Meeting Schedule:

Discussions by the Directors on scheduling future Board and Executive Committee meetings produced the following results:

Executive Committee Meetings

2nd Tuesday: March, June, September, December
Held in the Town Manager's Office
Time: TBD

Full Board Meetings

3rd Tuesday: March, June, September, December
Held at SRB Community Room
Time: 7:30 a.m.

A motion was made by Mr. Fratzel and seconded by Mrs. Casey to accept the above ECON meeting dates. The motion passed unanimously.

Initiatives: Bylaws Update; ECON's Mission/Revisions/Creation; Other: President Rieseberg suggested forming subcommittees to address each goal.

During discussions, it was the consensus of the Directors to remove the Mission Statement from the Bylaws and make it a separate document.

Volunteering to review/revise/update the ECON Bylaws were: Bruce Jasper, Richard Bates, and Paul Brown.

Volunteering to review/revise/update the ECON Mission Statement were: Terry Dorr and Robert

Collins.

President Rieseberg requested a progress report by the March 20, 2018 meeting.

Properties: Landfill – Financial Assurances Update: There was general discussion on the 30 year rolling contract to maintain the landfill and the financial impact of this change. President Rieseberg said that he and Mr. Brown would be setting up a meeting with the State to discuss the financial issues with this contract and possible future revenue from the shooting range.

Landfill – Range Update: President Rieseberg passed around a picture showing the progress of phase #1, the 15 x 40 pavilion at the shooting range. He added that phase #2, the backdrop, should be done in the spring. Mr. Fratzel expressed his appreciation for all the volunteers who are pitching in to get this project done.

Eagle Block – Final Report/Update: According to Mr. Brown, ECON was now free and clear of the Eagle Block.

Smith House: There was no update for the Smith House other than Mr. Malool has invested in chimney replacement.

Economic Development Director/Coordinator – Review Draft Job Description: The Board discussed the most recent job description for an ECON Director/Coordinator. Mr. Pitkin suggested using a goals-based job description/prioritize job description items because currently it appears to be an overwhelming amount of responsibilities.


President Rieseberg said he was hoping to start interviewing for this position by March. He also suggested that a small advisory board of stakeholders meet with candidates. It was determined that it would make more sense to have a final mission statement prior to hiring for this position.

OTHER BUSINESS: Mr. Fratzel said he would like to discuss what to do with the proceeds from the Eagle Block. It was the consensus that they would be in a better place for this discussion once the mission statement was finalized.

ADJOURNMENT: On a motion by Mr. Dorr, seconded by Mrs. Casey, *the Board voted unanimously to adjourn at 1:30 p.m.*

The next meeting of the Full Board of ECON is scheduled for March 20, 2018 at the Sugar River Bank Community Center at 7:30 a.m.

Respectfully submitted,


Joanne Dufour
Recording Secretary