

TOWN OF NEWPORT, NH
Minutes of the Planning Board Meeting
May 15, 2018 – 6:00 P.M.
Board of Selectmen's Room
15 Sunapee Street
Regular Meeting and Public Hearing

MEMBERS PRESENT: David Burnham, Chairman; Bill Walsh; Bert Spaulding, Sr.; Barry Connell, BOS Ex Officio; Howard Dunn; Ray Kibbey

MEMBERS ABSENT: Ken Mellow, Vice Chairman

VIDEOGRAPHER: Louis Cassorla, NCTV

STAFF PRESENT: Liz Emerson, Interim Zoning Administrator

CALL TO ORDER: Chairman Burnham called the meeting to order at 6:00 p.m. followed by a roll call.

NEW BUSINESS:

2018-SDFP-AMEND-001: Cersosimo Industries (Owner) SVE Associates (Agent) is continued to the next Planning Board Meeting.

2018-SPFP-001: Orion Prevention Info. & Education (Owner), Johnathan Burnham (Agent) request final review of a site plan consisting a 52 x 70 school building. The property is identified as Map 115 Lot 016 and is located at 139 Elm Street in the Single Family (R-1) & Rural (R) Zoning Districts.

On motion by Bert Spaulding, Sr., and seconded by Barry Connell, the Board unanimously voted to approve the application as complete.

Chairman Burnham opened 2018-SPFP-001: Orion Prevention Info. & Education (Owner), Johnathan Burnham (Agent) to the public.

The Town of Newport Fire Department verified there was plenty of access around the buildings for emergency vehicles. The Site Plan is accepted.

On motion by Bert Spaulding, Sr., and seconded by Barry Connell; the board unanimously voted and approved the application as presented with the following contingencies: (1) existing lower Elm Street be inbound to traffic only, and (2) an additional two (2) trees will be added to the front (South-side) of the building, and (3) owner/agent will provide the Town of Newport a private road maintenance agreement, and (4) owner/agent will provide the Town of Newport evidence of right to travel on Boylan,

and (5) a waiver agreement will be provided to the Town of Newport absolving any and all claims against the town including emergency services. A mylar is required for signature and was not presented in the meeting tonight. No Board was assigned to sign the Mylar at this time.

MINUTES: February 13, 2018, sealed minutes and regular minutes, and March 20, 2018

Chairman Burnham introduced sealed minutes dated Feb 13, 2018 for review.

On motion by Bert Spaulding, Sr., and seconded by Ray Kibbey, the Board voted and approved to unseal the February 13, 2018 Non-Public meeting minutes. Barry Connell, Bill Walsh, and Howard Dunn abstained.

On motion by Bert Spaulding, Sr., and seconded by Ray Kibbey, the Board voted and approved to accept the February 13, 2018 Regular Public meeting minutes. Barry Connell, Bill Walsh, and Howard Dunn abstained.

On motion by Howard Dunn and seconded by Bert Spaulding, Sr., the Board unanimously voted to table the March 20, 2018 minutes.

ADMINISTRATION: None

COMMUNICATIONS:

Howard Dunn requests Administrative Reviews be provided to all Board members for all future meetings.

Bert Spaulding, Sr., notes in past meetings the Chairman have the duty to stop individuals from providing third party information when a Board member requests such third party information not be released for the Board's review in meetings. He explains that this policy has not been honored and requests future requests by a Board member be honored and enforced by the Chairman.

RSA 91-A;3: III was reviewed.

Hunter North introduced Steven P. Schneider from Upper Valley Lake Sunapee Regional Planning Commission. Mr. Schneider will be the Planner for the Town of Newport one day a week. He will be available for assistance regarding Planning Board inquiries. Chairman Burnham will be responsible for communicating issues for the Board to Mr. Schneider.

Howard Dunn would like to know who is responsible for drafting zoning amendments. Mr. Schneider explains he will assist in drafting zoning amendments as needed. He further clarifies his agency has qualified staff to address and administer zoning amendments.

Hunter states he will be checking in with the Board periodically.

On a motion by Bert Spaulding, Sr., seconded by Howard Dunn; the Board adjourned at 8:01 p.m. The motion passed with complete consensus.

Respectfully submitted,

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Kymberly Kenney
Scribe

Approved on: