

Applicant Name: _____

Map _____ Lot _____

Date of Application: _____

SITE PLAN REVIEW CHECKLIST

Is this a development having regional impact? _____ Yes _____ NO

A. PLAT SUBMISSION ITEMS

SUBMITTED			WAIVED	
<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
_____	_____	1. Name of project; names and addresses of owners of record; tax map and lot number.	_____	_____
_____	_____	2. North arrow, date of plat, scale; name, address and seal of person preparing plat; signature block.	_____	_____
_____	_____	3. Vicinity sketch and zoning district (s).	_____	_____
_____	_____	4. Names and addresses of all abutters and all holders of conservation, preservation, or agricultural reservation easements (on the plat or on separate sheet).	_____	_____
_____	_____	5. Boundary lines, approximate dimensions and bearings; lot area in acres and square feet.	_____	_____
_____	_____	6. Physical features and use of abutting land within 200 feet of the site.	_____	_____
_____	_____	7. Shape, size, height, location and use of existing and proposed structures located on the site and within 200 feet of the site.	_____	_____
_____	_____	8. Location, name and widths of any existing and proposed roads on the property and within 200 feet of the site.	_____	_____
_____	_____	9. Location of existing and proposed sidewalks and driveways, with indication of travel for both pedestrian and vehicular traffic.	_____	_____
_____	_____	10. Access to the site, sight distance at access point (s), curb cuts and any proposed changes to existing streets; copy of driveway permit.	_____	_____
_____	_____	11. Location and number of parking spaces; loading spaces.	_____	_____
_____	_____	12. Location, types, size of all existing and proposed landscaping and screening.	_____	_____
_____	_____	13. Location, type and nature of all existing and proposed exterior lighting and signage.	_____	_____
_____	_____	14. Surface water, rock ledges, stone walls, existing and proposed foliage lines; open space to be preserved; other natural features.	_____	_____
_____	_____	15. Size and location of all existing and proposed water mains, sewers, culverts, and distances to existing fire hydrants and/or fire ponds.	_____	_____

SUBMITTED
YES NO

WAIVED
YES NO

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|-------|-------|-----|---|-------|-------|
| _____ | _____ | 16. | Existing and proposed grades and contours. | _____ | _____ |
| _____ | _____ | 17. | Soil and wetland delineation. | _____ | _____ |
| _____ | _____ | 18. | Location of test pits, test results; outline of 4,000 square foot septic area with setback lines. | _____ | _____ |
| _____ | _____ | 19. | Location of existing and proposed on-site well (showing 75-foot radius on the property). | _____ | _____ |
| _____ | _____ | 20. | Location of any existing or proposed easements, deed restrictions, covenants. | _____ | _____ |
| | | 21. | Base flood elevations. | | |

B. OTHER

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|-------|-------|----|--|-------|-------|
| _____ | _____ | 1. | Plan for Stormwater Management and Erosion Control. | _____ | _____ |
| _____ | _____ | 2. | State subdivision approval for septic; design approval, and/or certification of adequacy of existing system (s). | _____ | _____ |
| _____ | _____ | 3. | Alteration of Terrain Permit. | _____ | _____ |
| _____ | _____ | 4. | State/Town Driveway Permit. | _____ | _____ |
| _____ | _____ | 5. | Reports from Police, Fire, Conservation Commission. | _____ | _____ |
| _____ | _____ | 6. | Approval for municipal water/sewer connection. | _____ | _____ |
| _____ | _____ | 7. | Deed restrictions, easements, covenants; deeds for lands devoted to public use. | _____ | _____ |
| _____ | _____ | 8. | Any other state/federal permits. | _____ | _____ |
| _____ | _____ | 9. | Impact Analysis. | _____ | _____ |