

TOWN OF NEWPORT, NH
Minutes of the Planning Board Meeting
July 28, 2020 – 6:00 pm.
Board of Selectmen Room
15 Sunapee Street
Regular Meeting and Public Hearing

MEMBERS PRESENT: David Burnham, Chairman; Ken Merrow, Vice Chairman; John Hooper; Bert Spaulding Sr.

MEMBERS ABSENT: Ray Kibbey

VIDEOGRAPHER: John Lunn, NCTV

STAFF PRESENT: Christina Donovan, Zoning Administrator

OTHERS PRESENT: Andrew Fowler, David Elliott, Herbert Tellor Jr

CALL TO ORDER: Chairman Burnham called the meeting to order at 6:04 p.m. followed by a roll call.

NEW BUSINESS:

2020-SPFP-002: Avanru Development Group/Jack Franks: request final review of a site plan for the property identified as Map 115 Lot 002 and Map 116 Lot 076. The proposal is a multi- unit housing projected located on Spring Street in the Heavy Commercial (B2) Zoning District.

David Burnham read email from Avanru Development Group requesting a continuance to next Planning board meeting.

David Burnham requested a vote

Bert Spaulding Sr. made the motion to approve request John Hooper Seconded The motion was approved 3-0.

2020-ANFP--002: Beverly Holt (Owner): request final review of a .41 acre annexation from the property identified as Map 242 Lot 010 to Map 242 Lot 011 and is located at 503 Bradford Road in the Rural (R) Zoning District.

David Burnham read case 2020-ANFP—002

Kenneth Merrow made a motion to accept 202-ANFP—002 as complete, John Hooper seconded, all approved.

Bert Spaulding Sr. states that the request brings this property from non-conforming to conforming. David W. Elliott (co-owner) stated a new driveway and septic would be installed.

Kenneth made the motion to accept as submitted, John Hooper seconding. The motion was approved 3-0.

2020-ANFP--003: Linda Jett and Andrew Fowler (Owners): request final review of a .06 acre annexation from the property identified as Map 108 Lot 042--001 to Map 108 Lot 044 and is located at Cheney Street in the Residential (R-1) Zoning District.

David Burnham makes a motion opens Case 2020-ANFP—003

Kenneth Merrow made a motion to accept case 202-ANFP—03 as complete, Bert Spaulding Sr. seconds the motion was approved 3-0.

Bert Spaulding Sr. mentions this case came to the Planning Board as an informal request.

Andrew Fowler (co-owner) was present for questions.

Andrew states an addition of a garage is reason for this annexation.

Bert Spaulding Sr. states that it improves Linda Jett's lot and comes close to conforming.

On a motion by Ken Merrow, seconded by John Hooper, the Board unanimously voted and approved Case 2020-ANFP-003 Linda Jett and Andrew Fowler (Owner).

SELECTION OF OFFICERS:

Bert Spaulding Sr. motioned to have David Burnham Chairman, John Hooper seconded, all approved.

John Hooper motioned to have Kenneth Merrow Vice Chairman, Bert Spaulding Sr. seconded, all approved.

MINUTES: June 16, 2020

Corrections:

Page 3 Dennis Fluery it does not say Bert stepped down.

Kenneth to amend minutes 672:2, 622 II

Bert Second, All agreed

Bert Spaulding Sr. makes a request to change Planning Board member from 7 to 5.

Bert states that the Planning Board has an excellent attendance history and sees no issues moving forward if member requirements are reduced to 5.

Bert Spaulding Sr. requests Christina Donovan to submit a letter to the BOS January, 2021 requesting this change.

Ken Merrow made the motion to approve the minutes of June 16, 2020 with the corrections, Bert Spaulding Sr. seconds. The motion passed unanimously.

CONTINUED BUSINESS: None

ADMINISTRATION:

- **One Credit Union**

Christina Donovan Addresses board about more concrete details for One Credit Union on requirement for downcast lighting.

1. Sharpe cut off with no more than 180 degree light source.
2. Christina will forward information.

- **Shrinkfast 460 Sunapee Street: Annexation**

Mylar from a case brought seem in 2018 was never signed and submitted to Sullivan County Record of Deeds.

Board requests original Zoning Board File on this case to review prior to signing.

All that attended the original planning meeting in 2018 sign Mylar

COMMUNICATION:

Mr. Chairman opens the meeting to public - no public present; he brings the meeting back to the board.

On a motion by John Hooper to adjourn, seconded by Kenneth M; the Board voted to adjourn at 7:30 p.m. The motion passed with complete consensus.

Respectfully Submitted,

Christina M. Donovan
Zoning Administrator