

Minutes of the Airport Advisory Board Meeting Held 15 August 2023 - Amended

Board Members in attendance: R. Kloeppel (Chair / Airport Co-Manager)
H. Marsden (Airport Co-Manager)
R. Kelsea
S. Mc Coy
J. Merriman
T. Renner
H. Yanofsky

Board Members absent: BoS representative
J. Cote

Also in attendance: A. Anderson (Associate)
J. Anderson (Associate)
T. Callum (Associate)
M. McCalmont (Associate)
C. Whalen (Associate)
V. Kesian

Airport Co-Manager R. Kloeppel called the meeting to order at 1834 local.

The board members reviewed the minutes for the meeting held 18 July 2023. R. Kelsea moved to accept the minutes as submitted, seconded by J. Merriman. ***The motion passed unanimously.***

Old Business

1. Airport FICONS:

a. Dispenser Sump and Fuel System Plan: DES plan – Update

Airport Co-Manager R. Kloeppel reported that this was discussed with the current Town Manager P. Brown this morning. There is a signed agreement with MB Maintenance to replace the sump next spring, as of now. Waiting to get on Lakes Regional schedule to do the sump sealing. Airport Co-Manager H. Marsden is applying for funding to cover the expense of both sump sealing and dispenser replacement which will be costly.

In order to do the sealing the dispenser must come off. This will take a day to do, then the sump must be tested after the sealant has cured.

b. Flooding and wildlife

No flooding this month but standing water, ponding. Wildlife still present, caution is needed.

c. Airport needs and plans

1. The fuel system.

Discussed in 1. a.

2. Crack sealing: purchase of materials

Materials will be ordered in September. Usually use one pallet at a cost of approx. \$2,000.00. The runway condition inventory needs to be done this month. Raveling has been observed. The material supplier will be asked about crack filler.

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No report.

3. Security at Parlin**a. Camera installations for Corbin Covered Bridge, rwy 12/30 and South end of rwy 18/36**

Good to proceed. Need an electrician.

b. Discussion with Town Manager Paul Brown

Installation approval given.

4. ACE Debrief

J. Anderson thanked H. Marsden for the effort he puts forth to make ACE camp happen. All attending agreed.

There has been some feedback, on Facebook mostly. Weather was a factor, schedules had to be modified.

H. Marsden stated that the success of ACE is due to the volunteers. This was the 7th camp held. It is a huge boost for the town and the airport. Mutually beneficial. Aviation careers have started due to the camp. There is the potential for formal entry at BAE due to ACE. Kudos to Oscar Kalen who lent his plane and drone to the camp. Working drone drop system is due to him and he also was a simulator instructor. J. Anderson especially connected with families on the final day. T. Renner commented that the parents liked the interaction. H. Marsden thanked T. Renner for his contributions. T. Renner reported a good ACE presence on social media.

H. Marsden reported on the field trip by the 1st year students to Westfield-Barnes. Good questions were asked. They got a brief by the 104th Fighter Wing, got to watch operations, a tour of the maintenance bay and landings. They got a tour of the control tower. Duration 0800 to 1230. There is support there for ACE efforts.

T. Renner reported on the trip to Burlington. A National Guard recruiter greeted them at the base. They walked the 158th Fighter Wing flight line, saw a static display, takeoffs and got pilot brief about careers. The National Guard wants to keep the connection with ACE. At BETA Technologies they got a tour, saw a full size simulators, displays, demonstrations and motor testing.

J. Anderson stated that the successes of this year should be used for selling next years ACE; be used in the marketing. H. Marsden stated that nothing was really done selling ACE this year. There are brochures and banners but they were not used. T. Renner stated there was a social media presence but not much. Despite this had 19 students. H. Marsden stated the need to limit the number of students to 30 because of resources. All capital costs are covered by donations from Hypertherm and scholarships. Bus transportation for the field trips was provided by the school, one bus was a gift the other had to be paid for. This is an expense to consider in the future. New computers are wanted for the simulator lab, enough for all lab participants was suggested. Possibly four. The helicopter simulator was popular, is another wanted? Equipment and computers would be needed for that. A fix for yoke attachment was suggested, in progress. Storage for all the simulator lab equipment is needed.

5. Skid School-update

To be discussed in New Business 3. a.

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1. Parlin Field

a. Airport Operations

1600 gallons in fuel sales in July.

R. Kelsea and J. Anderson reported that GARD, sign-in and FlightAware all give different operations numbers. In order to do a correct comparison there is a need to go back to the beginning. More important is what is wanted from the data? What is done with it? H. Marsden answered that when mapped the data shows not just the destination of the operation but the origin. This shows the value of the airport when the operations are plotted in the US. It is used in the Master Plan. J. Anderson reported that he finding twice the amount of operations in the FlightAware data as the sign-in. He is manually inserting into the FlightAware report to be more complete, it doesn't cover ADS-B. R. Kelsea stated useful data is being put together. Each take off and each landing counts as an operation. The sign-in sheet shows only landings, so sign-in sheet landings times 2 equal an operation. J. Anderson reported being able to capture non ADS-B aircraft from sign-ins. He asked if the board needed day of the week reporting. The answer was not if a lot of work was involved. It was reiterated that the value of the operations data is airport use by other than locally based aircraft. This can be calculated even though it is not always entered by sign-in.

2. Manager's Notes

a. Fuel Pricing

Last delivered fuel load was \$5.00 / gallon. Airport is making money and the price is competitive with surrounding airports. Buy price trend is way up.

3. Events

a. Skid School use of the field

There will be an event 17 September.

R. Kloeppel reported that he asked the town whether the use of the airport by the company doing the Skid School was encompassed by a contract. He was told that the existence of a contract was unknown and that the matter would be looked into. This was not a good answer. The Skid School is scheduled to run through November, with student training in October.

At the AAB meeting 18 July 2023 it was agreed that AAB should state that the airport operates as part of a national system and non aviation activities like the Skid School are incompatible with those operations. Accordingly, R. Kloeppel wrote a resolution to submit to the Newport BoS. This was presented by reading it to all present.

The question was asked: should the presented resolution be submitted to the BoS? J. Merriman stated that he wanted to examine it. He asked if the current town management accepted the Skid School use of the airport. There was discussion. It is unknown. M. McCalmont is of the opinion that the presented resolution would be well received by the current town management. J. Merriman recommended that he and R. Kelsea 'make a cut' at the presented resolution. M. McCalmont stated that this should be done before the next Skid School event. He also suggested that the event be held at an appropriate venue such as the racetrack in Loudon, NH. C. Whalen suggested the Claremont Raceway as another

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appropriate location. There was discussion as to the time frame of a rewrite. R. Kelsea agreed a resolution needs to be received prior to the next Skid School use.

T. Renner made a motion to form a subcommittee to rewrite the presented resolution within a week, and to have a special meeting of the AAB on 29 August 2023. This was seconded by R. Kelsea. ***The motion passed unanimously.***

The subcommittee members will be J. Merriman, R. Kelsea and S. Mc Coy.

4. Open Forum

L. Schissell and B. Spaulding will be asked to be part of the Master Plan review team. There has been no movement on the plan, it has been delayed by weather. The town has been notified by the consultant that the schedule has slipped by a month. Recommended facilities will be reviewed. There was discussion on FAA obligated airports.

With no further business to conduct, Chairman Kloeppel called for a motion to adjourn. So moved by R. Kelsea, seconded by J. Merriman. ***The motion passed unanimously.***

Meeting adjourned at 1910 local.

Minutes respectfully submitted by S. Mc Coy.