

Minutes of the Airport Advisory Board Meeting Held 19 March 2019 - Amended

Board Members in attendance: R. Kloeppel (Chair / Airport Co-Manager)
H. Marsden (Airport Co-Manager)
J. Cote
R. Kelsea
S. Mc Coy
J. Merriman

Board Members absent: W. Wilmot (BoS representative)
H. Yanofsky
J. Branch (Alternate)
T. Thomas (Alternate)

Also in attendance: T. Callum (Associate)
L. Edmonds (Associate)
C. Henderson (Associate)
J. Kessler (BoS member)
J. Anderson (Associate)
T. Renner (Associate)
T. McBride (Norwich Solar)

Chairman R. Kloeppel called the meeting to order at 1830 local.

Old Business

Chairman Kloeppel called for members to review the minutes for the meeting held 19 February 2019. The minutes were amended as directed.

R. Kelsea moved to accept the minutes as amended, second by J. Merriman. ***The motion passed unanimously.***

1. Airport Operations:

a. Winter Operations: Update

There are now 400 hours on the tractor. There were 10 plowable storms, 9 being billable and invoiced.

b. Airport Master Plan Runway Draft Document - Kelsea

The document has been sent out to AAB members and other interested parties. There are no substantive changes. The next action item is a discussion on alternatives; details from brainstorming. Will do a cost completion after taking the summer inventory

Chairman Kloeppel asked the members to reorder to meeting schedule and allow Troy McBride of Norwich Solar to update the board. This was agreed to.

2. Proposed Solar Array Change - Troy McBride – Norwich Solar

T. McBride addressed the board and gave an update on the status of solar array installation. There has been a study on the interconnection with Eversource for 5 months and the verbal results are now in. Written results are to come.

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A 1000 kW array was proposed for the site south of the airport. 250 kW is what will be able to be built, 4 times smaller. There is an interconnection issue. The array will be moved to the west side of proposed site, out of the 100 year flood plain. The array is primarily to serve the needs of the Waste Water Treatment Plant (WWTP). The remainder of the proposed solar installation will be relocated to schools at a later time; to meet the planned needs of the town. Permitting to start in early April. Looking at a late June – July construction 1 month in duration. Once permits are awarded there is a 1 month procurement time. Eversource has upgrades to do for the array.

R. Kelsea asked if the array is ¼ size will it all be on the west side of the proposed location site. T. McBride answered that a good portion of the array will be on the west side, that it will have an overall rectangular shape.

T. McBride stated that comments are wanted for permitting. Those present agreed that having the array on the west side of the proposed area preserves the area for emergency landing.

S. McCoy asked about the connection to the WWTP. T. McBride answered that it is to be below ground on land and supported above the river. The location the connection over the river was discussed in relation of support height to the runway approach. There was consensus that it would be preferable if a connection over the river be as far south as possible in the proposed area. Marker balls would have to be on any above ground connection.

If the cranes or such that are used in construction are high enough there will need to be notification. T. McBride agreed to send the permitting layout and update the board in a couple of months. He stated that review of the site plan and turnaround would be quick.

Chairman Kloeppel thanked T. McBride for the update.

3. Newport Town Times Liaison Report - Jackie Cote

J. Cote brought brochures for the Corbin Bridge Festival and asked about any plans the airport had for participation. There was discussion of a possible fly-in. The date of the festival is far off for now and there are other activities to plan for that precede it.

“Bringing the world to Newport” was discussed. Former ACE students (and others?) are to be involved as classroom volunteers at ACE. That being so classroom pictures will be wanted.

Heath talked with John Lunn about the 10 minute trailer. He described what is wanted including interviews with participants. T. Renner stated he can supply a video made previously for Caledonia County as an example of what might be done.

There was discussion regarding fireworks and food vendors.

There is to be a reception for Roberta Callum Sunday from 1 – 3 PM in the Unity Town Hall.

4. Grant Options and Possibilities for Master Plan Compliance

a. NHDOT Aeronautics

The Community Hangar roof, a snow push and a radio have been submitted for funding. The state had \$1.2 million worth of requests for \$276,000.00 of funding, \$220,000.00 from the DOT. Priority ranking seems to favor funding for airport operations with non NPIAS (National Plan of Integrated Airport Systems) involvements scoring higher. If so, the runway reconstruction project would score high in the future. June timeframe for paperwork to be finished. If awarded airport will be reimbursed for purchases.

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5. Egg Drop

Scheduled for 19 April. Recreation department is advertising. A check will be made on flyers. Paperwork will be checked by R. Kelsea. There was discussion on the aircraft participating, expect 7 to 8.

6. Open House

a. Fireworks May 17 - 18

The NH Pyrotechnics Association is planning an event here; their annual gathering. Planned use of professional grade fireworks from 5:00 to 10:00 PM each evening. Will coordinate with Open House event. Town Manager and Fire Chief support.

7. ACE Academy Planning

Applications have been printed and are to be delivered and distributed. Will be available online tomorrow. Copies have been supplied to media. Applications have been made for KC-135 flight and NHARNG attendance. Contact has been made with BAE and SNHU for support. R. Kelsea has discussed this with his SNHU contact: they are on board with the idea. BAE supported last year with guest speakers, will send more this year. Bar Harbor Bank & Trust provided a contribution, R. Kloeppel read the accompanying letter. Don Wright will attend. Eye surgeon speaker will attend. Plan for local speakers as well.

New Business

1. Manager's Notes

a) H. Marsden reports:

- 1) Frost heaves on the runway are bad this year.

2. Open

J. Merriman has a computer to donate to replace the one currently used in the Operations Building. R. Kelsea will donate a large monitor.

The fuel pump is fixed. It has been offline for a couple of days due to the network switch in the hangar being inadvertently powered off. Need to pay attention to.

With no further business to conduct, Chairman Kloeppel called for a motion to adjourn.

So moved by R. Kelsea, seconded by J. Merriman. ***The motion passed unanimously.***

Meeting adjourned at 1925 local.

Minutes respectfully submitted by S. Mc Coy