

**Town of Newport, New Hampshire  
Board of Selectmen**

**Minutes for Meeting of March 25, 2016  
3:30 pm, Municipal Building**

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**SELECTMEN PRESENT:** Gary Nichols, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, Jeff Kessler

**STAFF PRESENT:** Shane P. O’Keefe, Town Manager; Paul Brown, Finance Director

**COMMUNITY MEMBERS PRESENT:** None

**CALL TO ORDER:** Chairman Nichols called the meeting to order at 3:35 p.m.

**ACTION ITEMS:**

2016 Town Meeting Warrant

Town Manager O’Keefe presented to the Board two versions of the Town Meeting Warrant. He explained that the New Hampshire Department of Revenue Administration (NHDRA) had issues with a provision of proposed Article 10 that authorized transfer into a new Recreation Capital Reserve Fund previously approved funds (with a balance of approximately \$11,400 at this time) for a Recreation Capital Reserve that was not properly established back in 1993. The first version of the proposed Warrant eliminates the offending provision of Article 10. This would then require a Town Meeting vote next year that discontinues the previously improperly established fund.

The second version of the Warrant included a new article that formally discontinues the previously improperly established reserve fund at this time. It was noted that when discontinuing a reserve fund any balance is directed to the General Fund and held by the Town Treasurer.

Finance Director Paul Brown stated that with the second scenario a voter could amend the article that establishes the new Recreation Capital Reserve Fund to increase the amount going to the fund by the \$11,400 fund balance in the existing recreation fund, but requiring that amount to come from the General Fund. If approved it would have no tax impact.

There was discussion in support of the first Warrant scenario (total of 16 Warrant Articles) as it would be less complicated for voters to understand, and that the matter can be resolved over two years’ time. There was support for the second Warrant scenario (total of 17 Articles) as it would resolve all matters regarding Recreation Capital Reserve Funds in one year.

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board voted to accept the Town Meeting Warrant with the option for 16 warrant articles. The motion passed 3-2-0, with Nichols, Fratzel and Hoyt voting aye and Kessler and Wilmot voting nay.***

The Board members further discussed the Warrant articles. O'Keefe pointed out three minor typographic errors needing correction.

On a motion by Selectman Hoyt, seconded by Selectman Fratzel; ***the Board voted to accept the 2016 Town Meeting Warrant as amended. The motion passed 5-0-0.***

The Board members proceeded to execute the Town Meeting Warrant, which included as attachments the proposed Zoning Ordinance amendment (Article 2) the NH Department of Revenue Administration Forms MS-636 (Budget) and MS-DT (Default Budget).

It was reiterated that the Deliberative Session is scheduled for April 5<sup>th</sup> at 6:00 p.m. at the High School

#### **ADJOURNMENT:**

There being no further business in the public meeting, on a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board voted to adjourn at 4:02 pm.***

**The next meeting of the Board of Selectmen is scheduled for Monday, April 4, 2016 at 6:30 p.m.**

Respectfully submitted,



Shane O'Keefe  
Town Manager

Approved on: April 4, 2016