

**Town of Newport, New Hampshire
Board of Selectmen**

**Minutes for Meeting of February 29, 2016
5:30 pm, Municipal Building**

SELECTMEN PRESENT: Gary Nichols, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, Jeff Kessler

STAFF PRESENT: Shane P. O’Keefe, Town Manager; Paul Brown, Finance Director; Ken Dennis, Buildings and Grounds Department; Wayne Conroy, Fire Chief; Ken Carleton, head of EMS division.

COMMUNITY MEMBERS PRESENT: Bert Spaulding, Sr.

CALL TO ORDER: Chairman Nichols called the meeting to order at 5:31 p.m. followed by the Pledge of Allegiance.

AGENDA REVIEW: Add non-public session (NPS) RSA 91-A:3 II (d) Real Estate (by Hoyt); RSA 91–A:3 II (c) Reputation of Another (by Nichols).

MINUTES FROM PREVIOUS MEETING(S):

Minutes from the budget review meeting of February 11, 2016. On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board approved the minutes of February 11, 2016 as presented. The motion passed 5-0-0.*

Minutes of the budget review meeting of February 15, 2016. On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board approved the minutes of February 15, 2016 as presented. The motion passed 5-0-0.*

Minutes from Non-Public session (NPS) #1 of February 15, 2016. On a motion by Selectman Kessler, seconded by Selectman Fratzel; *the Board approved the minutes of the first NPS of February 1, 2016. The motion passed 5-0-0.*

Minutes from Non-Public session (NPS) #2 of February 15, 2016. On a motion by Selectman Wilmot, seconded by Selectman Kessler; *the Board approved the minutes of the second NPS of February 1, 2016. The motion passed 5-0-0.*

Minutes of the budget review meeting of February 18, 2016. On a motion by Selectman Kessler, seconded by Selectman Fratzel; *the Board approved the minutes of February 18, 2016 as presented. The motion passed 5-0-0.*

INFORMATIONAL:

2017 Budget review and discussion

In response to the directive made by the Board at the previous meeting, Town Manager O’Keefe went through the newly proposed cuts (which equaled an \$.81 reduction in the tax rate) in the budget made by all the departments. Exceptions to remain intact were the Library and Recreation budgets and the PWD line item \$250,000 for road overlay. He passed out a memorandum listing all the affected areas

(Attachment 1). Town Manager O'Keefe gave his recommendations concerning the cuts to the Board. He stated that he had exceeded the Board's request to cut the budget by \$.75 in order to provide for the opportunity to reinstate cuts to the Meals on Wheels program and the Newport Senior Center, and to add back additional funds for projected fuel costs. He explained that there were many cuts made to meet the Board's directive, and it was his position that the social services expenditures, while worthy programmatically, were not essential municipal functions. There was a lengthy discussion among the BOS concerning the cuts and items that should be put back in the budget.

On a motion by Selectman Kessler, seconded by Selectman Wilmot; ***the Board voted to reinstate Newport's contribution of \$5,431 to the Newport based Meals on Wheels and \$6,000 to the Senior Center into the budget. The motion passed 5-0-0.***

There was a lengthy discussion on the cut of the crossing guard (approximately \$5,000) from the Police budget. Selectman Wilmot requested that the Board have a further discussion concerning the position later in the meeting.

The Board also discussed fuel allocations for the various departments and the 10% cushion for fluctuation. Town Manager O'Keefe suggested a 20% inflationary cushion in case of unexpected pricing fluctuations. The Board repeatedly requested information from Finance Director Brown. Selectman Fratzel requested that the Board listen to the upcoming presentations by Department heads and revisit fuel allocations later in the meeting. Board members concurred.

Building and Grounds:

There was a general discussion between the BOS members and Mr. Ken Dennis concerning his department and the many new cuts within his budget. Items discussed were payroll, heating oil, and fuel for his equipment.

Selectman Hoyt addressed Mr. Dennis and asked him to explain the use of overtime (OT) in his department. Mr. Dennis gave a succinct explanation. Selectman Hoyt then asked pointed questions concerning how OT could be reduced in the Buildings and Grounds Department. Mr. Dennis answered each question, explaining the logistics incurred by his department. There was a very short discussion concerning the Opera House (OH) fees collected by the Buildings and Grounds Department and whether or not they could be used to offset the expenditure in the salary line item. Finance Director Brown, Selectman Hoyt and Mr. Dennis explained the fees collected for the use of the Opera House. Finance Director Brown explained that OH fees went into the Town Hall Improvements Fund. There was a general discussion on increasing the Opera House fees. Chairman Nichols requested that fee schedules for the Buildings and Grounds Department, OH, playgrounds, Town Common and cemetery fees be put on the March 21, 2016 Selectboard meeting agenda. Mr. Dennis and Board members concurred.

There was further discussion on OT within his department. Selectman Kessler stated that in looking at the fees incurred, that the Board should look at what is required of Mr. Dennis's staff in salaries.

Selectman Kessler addressed line item 309 - Vehicles and Maintenance. He stated that \$8,000 had been appropriated for this. With the age of the vehicles in the Buildings and Grounds Department he questioned whether the BOS was being realistic with this line item cut. Mr. Dennis emphasized that he had one new vehicle, a 2009. Every other vehicle was a "hand me down" or discard from another department. He listed his inventory of vehicles. After a general discussion, the BOS moved on.

Cemetery

There was a general discussion on the Cemetery budget line items. Selectmen inquired as to the Trustee line item. Finance Director Brown explained. There was a general discussion between the Selectmen,

Mr. Dennis and Finance Director Brown on the headstones in Newport cemeteries and briefly addressed cemetery fees.

On a motion by Selectman Kessler, seconded by Selectman Fratzel; ***the Board voted to reduce the Trustee line item 329 to \$1.00 and increase the stone repair line item 325 by \$249. The motion passed 5-0-0.***

Capital Outlay

The BOS questioned Mr. Dennis's request on line item 5302-17# 02 for two new 60" mowers costing \$19,500. Mr. Dennis explained his reasons for having the line item and answered all questions from the Board. Finance Director Brown explained that the lower line item for salaries was reflected in the proposed addition of the two mowers.

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board voted to reduce line item 5302-17# 02 to \$17,000.***

There was a short discussion on the reduction of the line item.

Chairman Nichols called for a vote. ***The motion passed 5-0-0.***

Chairman Nichols requested a list of vehicles and equipment in the Buildings and Grounds Department including their age, mileage on the vehicles, hours on the mowers; all of the Capital equipment. Selectman Fratzel stated that obtaining the list would be the first step to including Building and Grounds Department's needs into the CIP.

Mr. Ken Dennis left the BOS meeting at 6:40

Public Safety

EMS

The BOS members went through the Emergency Medical Services (EMS) budget line item by line item. Selectman Hoyt asked for a justification of line item 208 - Salaries. Selectman Fratzel and Hoyt discussed salaries within the Department with Finance Director Brown. He answered all questions and explained line items when asked.

There were questions concerning per diem, overtime, scheduling and call time. They addressed Finance Director Brown with several questions concerning these line items, which he answered. There was an intense discussion between the BOS concerning OT. Selectmen Fratzel and Selectman Hoyt requested that the salary line items be revisited later in the meeting.

There was an intense discussion between Selectmen Fratzel, Hoyt and Finance Director Brown concerning the ambulance service contracts, number of 2016 runs by the EMS Department and the amount of money spent on salaries and OT since the number of contracted EMS services had decreased.

Selectman Kessler asked what the increase in the 2016 service contract with the Town of Goshen was. He was told it had been increased by \$30,000. Selectman Kessler reminded the Board members of the reason for the increase in the service contract to Goshen, the canceled contracts by Croydon and Sunapee and how it all related to Newport's EMS department. There was further discussion among the Selectmen.

Selectman Fratzel then addressed Captain Carleton and Fire Chief Conroy concerning OT by Captain Carleton. Fire Chief Conroy addressed Selectman Fratzel, explained the OT and justified Captain Carleton's overtime as Newport's only paramedic. Town Manager O'Keefe's addressed Fire Chief Conroy and requested that he explain the cuts he had made in his budget. Fire Chief Conroy did so.

There was a discussion among the BOS members concerning the EMS budget bottom line and general overview of the budget.

Selectman Fratzel requested that the salary line items be revisited later in the meeting. He also questioned the line item for stipends. Finance Director Brown explained.

When questioned about EMS personnel, Fire Chief Conroy explained that due to the low wages in Newport, there was a “revolving door” of employees, stating to the BOS that the problem was state-and region-wide.

There was an intense discussion concerning employees between Selectman Hoyt and Fire Chief Conroy.

Fire

BOS members went through salary, OT and the Fire Department budget bottom line.

Fire Chief Conroy went through the line items which he had drastically cut. He explained the supplies he would be unable to procure; stated that he had found a local sponsor for National Fire Prevention Week and informed the BOS of other cuts he had made and how the cuts would affect service to the Town.

Fire Chief Conroy and Captain Carleton left the meeting at 7:15 p.m.

There was a general discussion by Town Manager O’Keefe and the Selectmen concerning the Building Inspector position. Their question was whether Newport needed one. Addressing Town Manager O’Keefe, they asked if Chief Conroy’s position could again include being the Building Inspector. There was a discussion on the merits and downfalls of the suggestion of eliminating the Building Inspector position.

Selectman Fratzel asked that the Board return to the EMS budget.

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board voted to cut the EMS budget to \$485,000.*** There were concerns voiced of cutting money from a life safety department budget. Town Manager O’Keefe addressed the BOS in support of the EMS. Selectman Fratzel interrupted him and identified the concerns he had throughout the department. Selectman Hoyt addressed the Manager and Board and stated he would like to request all the ADP reports to check for discrepancies within their payroll. Town Manager O’Keefe stated he would speak to Selectman Hoyt concerning the request after the meeting. ***The vote was 2-2-1 (Fratzel, Hoyt voted yea); (Wilmot, Kessler voted nay); (Nichols abstained).*** The motion did not pass.

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board voted to cut the budget to \$500,000.*** Selectman Kessler stated he would not vote to cut the Emergency Services Budget. Finance Director Brown stated that he had looked at the budget. He explained his minor error in reporting line item numbers to the BOS. He had an intense discussion with Selectman Fratzel concerning the salary line items. Chairman Nichols called for a vote. ***The motion passed 4-1-0 (Kessler voted nay).***

Selectman Fratzel made a motion, seconded by Selectman Hoyt; to solicit pricing for contracted services for the EMS. Selectman Kessler requested that the motion be amended to have an outside consultant review the EMS department (as was being done with the TOPAZ Department). Selectman Fratzel agreed to the change. There was a general discussion between Town Manager O’Keefe, Selectmen and Finance Director Brown concerning this request.

Selectman Fratzel rescinded his motion, Selectman Hoyt rescinded his second. Selectman Kessler made a motion to have an outside consultant review the EMS services and to make recommendations. There was discussion on the motion. The motion was revised to read: For the Town Manager to solicit a cost for an evaluation of the EMS Department in the Town of Newport.

On a motion by Selectman Kessler, seconded by Selectman Fratzel; ***the Board voted to have the Town Manager solicit a cost for an evaluation of the EMS Department in the Town of Newport. The motion passed 5-0-0.***

On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted to reinstate the crossing guard position into the Police Budget (\$5,145). The motion passed 4-1-0 (Hoyt voted nay).***

Mr. Spaulding addressed the Board and asked about some line item numbers. Selectman Fratzel answered his questions. Mr. Spaulding then addressed the BOS, Town Manager and Finance Director Brown and complimented them on their budget preparation, review and the hard decisions the BOS had made over the past couple of months.

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board voted to return the \$2.00 increase for call firefighters into the budget. The motion passed 5-0-0.***

Selectman Hoyt made a motion to reduce the Fire Department budget to \$525,000 by reducing the overtime line item in that budget. The motion died for lack of a second.

There was a general discussion on various line items. There was a lengthy and intense discussion among Board members concerning the cost versus the services and benefits of belonging to Southwest Mutual Aid. There was a discussion among the BOS concerning the \$5,000 cut in the fire training line item. Board members agreed they would prefer to have additional monies returned to that line item instead of going toward a mutual aid pact.

On a motion by Selectman Fratzel seconded by Selectman Kessler; ***the Board voted to defund the Southwest New Hampshire Fire Mutual Aid pact (under line 301) and transfer the \$1,200 in the Fire Department budget for local firefighter training (line 220).***

Town Manager O'Keefe stated he would like to hear Fire Chief Conroy's opinion on de-funding and transferring the money in his budget. There was a short discussion on the motion.
The motion passed 5-0-0.

There was a discussion on other line items in departments that might be reinstated.

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board voted to add \$5,426 to the line item in the Police Department budget for police training (revise line item 220 to \$30,698). The motion passed 5-0-0.***

After a general discussion on fuel allocation, specifically Town Manager O'Keefe's recommendation to increase the inflationary buffer from 10% above current pricing to 20%, Selectman Fratzel recommended that the Selectman take no action, and that the Town keep the amounts and percentages as they had been presented to the Board.

Selectman Hoyt made a motion to cut overtime salaries in the Public Works Department to \$32,500. It died for lack of a second.

He gave his opinion on the use of overtime (OT) and comp time in the Public Works Department (PWD). There was further discussion on overtime between the BOS members, Town Manager O'Keefe and Finance Director Brown.

Mr. Spaulding gave his input on the subject.

There was a discussion between Selectman Hoyt and Finance Director Brown concerning overtime pay and salaries within the Public Works Department. Finance Director Brown answered all questions from Selectman Hoyt.

Selectman Fratzel requested that contracts within the Department of Public Works (DPW) be reviewed and that there be a systematic monitoring of hours worked. Selectman Fratzel also addressed the bid for new equipment within the DPW. He requested they acquire new comparative bids from different vendors.

Selectman Fratzel stated he had requested that Finance Director Brown look into holiday pay for Fire and EMS employees. He explained that the DPW received 80 hours, the PD received 80 hours, but the Fire and EMS personnel both received 120 hours. Finance Director Brown explained the differences between the different departments. There was a lengthy discussion between the BOS and Finance Director Brown concerning holiday pay.

Selectman Fratzel made a motion, seconded by Selectman Hoyt; for the Board to direct Town Manager O'Keefe to adjust holiday pay for EMS personnel to 96 hours and Fire personnel to 84 hours effective July 1, 2016.

Selectman Wilmot requested input from Town Manager O'Keefe. There was a discussion between Town Manager O'Keefe, Finance Director Brown and Board members. The motion was repeated:

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board directed Town Manager O'Keefe to adjust holiday pay for EMS personnel to 96 hours and Fire personnel to 84 hours effective July 1, 2016. The motion passed 5-0-0.***

The BOS again reviewed the list of items Town Manager O'Keefe had given them concerning the additional cuts to the department budgets.

Chairman Nichols asked that the Selectmen review the proposed special articles.

- District court capital reserve. There was no change requested.
- Police Computer network upgrade of \$10,820. No tax impact. There was no change requested.
- Communications Capital Reserve of \$5,000. There was no change requested.
- Recreation Capital Reserve of \$20,000. There was no change requested.
- Road reconstruction project of \$338,480. On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board voted to remove \$338,480 for a road reconstruction Warrant Article. The motion passed 5-0-0.***
- Sewer Fund Capital reserve. No tax impact. There was no change requested.
- Oak street bridge. Chairman Nichols stated the selectmen had already voted to have a bond hearing concerning that project. No additional action was required of the BOS.
- 1st, 2nd, 3rd, 4th Knoll Street Project. The cost would be funded 100% by a bond issue. No additional action was required of the BOS. There was a short discussion on the Bond for the project.

Selectman Kessler stated he would like to add one more: Community Alliance for \$5,000. It was explained that they would be presenting a petition article to the BOS for Town Meeting. There was a discussion concerning the steps taken in 2015 for a Warrant Article for Community Alliance and other organizations.

Finance Director Brown gave the bottom line figure of \$3,013,644.00 with a tax rate of \$11.27/\$1,000.

Chairman Nichols moved on to Action Items.

ACTION ITEM:

Engineering contract for Wastewater Facility Phosphorus Removal Project

Town Manager O'Keefe's explained the action item was in response to the Town's need to address the phosphorus removal at the waste water treatment facility. The Town had gone through a quality-based selection process. Town staff including Town Manager O'Keefe had chosen the firm of Fuss and O'Neill as the most qualified and had negotiated scope of services with the firm. The cost of the project is projected at \$430,000. The BOS was requested to authorize the selection of the firm Fuss and O'Neill as the Town's contractor, and to authorize the Town Manager to execute the agreement on behalf of the Town.

There was a general discussion among the BOS concerning the proposed phosphorus removal contract. On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted to accept the proposal as written by Fuss and O'Neill and to authorize Town Manager O'Keefe to sign the contract on behalf of the Town of Newport. The motion passed 5-0-0.***

Chairman Nichols stated there would be a public hearing on March 7, 2016 concerning the budget. He also explained to the public the BOS would hold two bond hearings during the March 7, 2016 meeting.

Finance Director Brown reminded the BOS there would be a discussion on the supplemental motor vehicle fees at the meeting. Selectman Kessler addressed Finance Director Brown and asked if a statement could be put on the ballot explaining that if the supplemental motor vehicle Warrant Article did not pass it would increase Town taxes. There was discussion on adding tax impact wording.

There was general discussion among Board members as to coverage during School voting on March 8, 2016.

Planning Board Requests

No action taken.

NON-PUBLIC SESSION(S):

On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted by roll call to enter into non-public session (NPS) pursuant RSA 91-A:3, II (d) Consideration of the acquisition, sale, or lease of real or personal property, RSA 91-A:3, II(c), Reputation Matters and RSA 91-A:3, II(a), Personnel Matters. The motion passed 5-0-0.***

The BOS entered NPS at 8:58 pm, pursuant to RSA 91-A:3, II (d) Consideration of the acquisition, sale, or lease of real or personal property. Present were the Board members Gary Nichols, Todd Fratzel, William Wilmot, Jeffrey Kessler and David Hoyt, and Town Manager Shane O'Keefe.

On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted to leave non-public session and return to public session. The motion passed 5-0-0. The non-public session ended at 9:06 p.m.***

On a motion by Selectman Wilmot, seconded by Selectman Hoyt; ***the Selectmen voted by roll call to seal the minutes of the non-public session. The motion passed 5-0-0.***

On a motion by Selectman Kessler, seconded by Selectman Wilmot; ***the Board of Selectmen voted by roll call to enter into non-public session (NPS) pursuant to RSA 91-A:3, II(c), Reputation Matters. The motion passed 5-0-0.***

The BOS entered NPS at 9:07 pm. Present were the Board members Gary Nichols, Todd Fratzel, William Wilmot, Jeffrey Kessler and David Hoyt, and Town Manager Shane O'Keefe.

On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted to leave non-public session and return to public session. The motion passed 5-0-0. The non-public session ended at 9:10 p.m.***

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Selectmen voted by roll call to seal the minutes of the non-public session. The motion passed 5-0-0.***

On a motion by Selectman Hoyt, seconded by Selectman Wilmot; ***the Board of Selectmen voted by roll call to enter into non-public session (NPS) pursuant to RSA 91-A:3, II(c), Reputation Matters. The motion passed 5-0-0.***

The BOS entered NPS at 9:11 pm. Present were the Board members Gary Nichols, Todd Fratzel, William Wilmot, Jeffrey Kessler and David Hoyt, and Town Manager Shane O'Keefe.

On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted to leave non-public session and return to public session. The motion passed 5-0-0. The non-public session ended at 9:15 p.m.***

On a motion by Selectman Wilmot, seconded by Selectman Kessler; ***the Selectmen voted by roll call to seal the minutes of the non-public session. The motion passed 5-0-0.***

On a motion by Selectman Hoyt, seconded by Selectman Wilmot; ***the Board of Selectmen voted by roll call to enter into non-public session (NPS) pursuant to RSA 91-A:3, II(a), Personnel Matters. The motion passed 5-0-0.***

The BOS entered NPS at 9:16 pm. Present were the Board members Gary Nichols, Todd Fratzel, William Wilmot, Jeffrey Kessler and David Hoyt, and Town Manager Shane O'Keefe.

On a motion by Selectman Fratzel, seconded by Selectman Kessler; ***the Board voted to leave non-public session and return to public session. The motion passed 5-0-0. The non-public session ended at 9:25 p.m.***

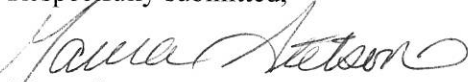
On a motion by Selectman Wilmot, seconded by Selectman Kessler; ***the Selectmen voted by roll call to seal the minutes of the non-public session. The motion passed 5-0-0.***

ADJOURNMENT:

There being no further business in the public meeting, on a motion by Selectman Fratzel, seconded by Selectman Hoyt; *the Board voted to adjourn at 9:26 pm.*

The next meeting of the Board of Selectmen (budget review) is scheduled for Monday, March 7, 2016 at 6:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maura Stetson".

Maura Stetson
Scribe

Attachment 1

Approved on: March 7, 2016

M E M O R A N D U M

TO: Board of Selectmen
 FROM: Shane O'Keefe, Town Manager
 Date: February 29, 2016
 RE: Budget adjustments

At the February 18, 2016 budget review meeting the Board voted "to reduce the proposed bottom line budget from the general fund by 75¢, or approximately \$318,750, with three exceptions: the Recreation budget as proposed does not change, the Library budget as proposed does not change and the \$250,000 in the overlay line item budget for Highway remains intact".

Through careful review of all budget lines, I have met, and in fact exceeded, the requested budget reduction as indicated in the following table:

	FY 2016	FY 2017	FY 2017
		TM 1/30/2016	TM 2/29/2016
Operating Budget	9,490,221	9,758,078	9,427,691
Non-tax Revenues	4,387,235	4,656,400	4,672,266
Taxes	4,902,986	5,101,678	4,755,425
Tax Rate	\$11.53	\$12.00	\$11.19
Tax Increase YTY		3.9%	-3.1%
Special Articles	40,800	464,300	3,976,400
Revenues	31,800	40,820	3,552,920
Taxes	9,000	423,480	423,480
Tax Rate	\$.02	\$.99	\$.99
Total Budget	9,531,021	10,222,378	13,404,091
Total Tax Rate	\$11.55	\$12.99	\$12.18

The revised budget as it stands represents a \$.81 reduction in the tax rate. Overall, there are cuts to many departments for gas, diesel, #2 and propane. Using current prices of \$1.68, \$1.99, 1.58, and 1.28, respectively, and last year's usage, all affected budget lines were increased by 10% as a buffer.

And there are a few matters that the Board should address up front as follows:

- It is strongly recommended that the Board consider increasing this buffer for fuel expenses to 20%. We have reserved \$11,000 for this purpose.

Also, there are two matters that I have removed from the budget that may have political repercussions, but are not essential governmental services, as follows:

- Elimination of the contribution to Meals on Wheels program (was \$5431)
- Elimination for funding of the Senior Center (was \$6,000)

We have reserved \$11,400 to allow for these two allocations to be returned to the budget. If the Board decides to return funding for these organizations, and provides a 20% buffer for fuel prices instead of the 10% budgeted, the overall tax rate would be up \$.75 as directed by the Board at the last meeting.

The major details of the budget changes are as follows:

Executive:

- Remove the temporary secretary position
- Pay for the web site design over three years
- Miscellaneous cuts

Election/Reg/ Stats:

- Remove funding for additional Town Meeting
- Remove requested fire proof cabinet
- Miscellaneous cuts

Finance:

- Miscellaneous cuts

Property Revaluation:

- Remove additional funding for revaluation

Legal:

- General cut

District Court:

- Fuel Cut
- Miscellaneous cut

General Government Buildings:

- 10% reduction in OT
- Fuel reductions
- Miscellaneous cuts

Cemetery:

- Decrease in Trustee stipend

Advertising/Regional Assn:

- Removed appropriation to ECON

Other General Government:

- Eliminate Senior Center contribution
- Miscellaneous reduction
- Addition to Contingency for staffing change at DPW

Police:

- Salary addition for potential reorganization
- OT reduction
- Training OT reduction
- Eliminate crossing guard
- Remove outside private detail salary from GF
- Fuel reductions
- Miscellaneous reductions

Emergency Communications:

- Reduction in PT hours
- Fuel reductions
- Miscellaneous reductions

Prosecution:

- Reduction in Court OT
- Miscellaneous reductions

EMS:

- Staffing at the level of all per diem with the exception of ½ of the midnight to 6 shifts. Scheduling will continue to promote call hours.
- Fuel reductions
- Miscellaneous reductions

Fire:

- Training OT reduction
- Elimination of the \$2/hr increase for call firefighters
- Fuel reductions
- Miscellaneous reductions

Emergency Management:

- Miscellaneous reductions

Public Works garage:

- Fuel reductions

Highway:

- Fuel reductions
- Miscellaneous reductions

Bridges:

- Policy changes increasing deductible which is covered by general property policy.

Health:

- Elimination of Meals on Wheels contribution

Recreation:

- Fuel reductions

Patriotic Purposes:

- Reduction to Veteran's Day/Memorial Day funding
- Elimination of funding for Main Street holiday lighting

Mach/Veh/Equipment and Buildings:

- Elimination of projects with plans to complete with existing funds

Other Improvements:

- Increase 1st, 2nd, 3rd, 4th, Knoll St Project for entire project cost, funded 100% by bond issue
- Include unfunded portion of Oak Street Bridge, funded through State Aid and bond issue.

Transfer to AF:

- Reduction to \$1 to maintain line item

Finance Director Paul; Brown and I will be available to provide detail of these changes.

Cc: Paul Brown, Finance Director

* * *