

# **TOWN OF NEWPORT, NEW HAMPSHIRE**

## **Board of Selectmen Retreat Minutes for Meeting of September 28, 2021 5:30 pm, Municipal Building**

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**SELECTMEN PRESENT:** Jeff Kessler, Chairman, Herb Tellor, Barry Connell and Keith Sayer. John Hooper, Vice Chairman arrived at approx. 7:10 pm.

**STAFF PRESENT:** Hunter Rieseberg, Town Manager

**I. CALL TO ORDER:** Chairman Kessler called the meeting to order at 5:37 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ACTION ITEMS**

1. Accept Conservation License Plate Grant for the Old Courthouse Roof Repairs from the State of New Hampshire Department of Natural and Cultural Resources of \$9,900.00 and to Authorize Town Manager Hunter F. Rieseberg to Sign All Related Documents.

The Town Manager gave a brief overview of the proposed reroofing of the Old Court House and the Town Offices having an estimated cost of \$85,000. He went on to discuss the application and receipt of the sum of \$9,900 from the so called "Moose Grant" program to assist with the overall cost for replacing the Old Courthouse roof estimated to cost \$40,000. Both projects are viewed as requiring immediate attention due to age and recent roofing material failures.

Selectmen Connell moved that the Selectboard adopt a resolution relative to the award and acceptance of the above referenced Conservation License Plate grant. The proposed resolution was read aloud;

**Resolved: that Hunter Rieseberg is duly authorized to enter into contracts or agreements on behalf of the Town of Newport with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable to execute or necessary to effect the purpose if this resolution"**

The motion was seconded by Selectmen Tellor. All in favor, the resolution was adopted.

Selectboard member Connell moved (pursuant to RSA 31:95-b) that the Board vote to accept, the Conservation License Plate Grant for the Old Courthouse Roof Repairs from the State of New Hampshire Department of Natural and Cultural Resources of \$9,900.00 and to Authorize Town Manager Hunter F. Rieseberg to Sign All Related Documents. The motion was seconded by Selectmen Tellor. All in favor. The motion passed.

Selectmen Tellor moved to authorize the use of an additional \$75,000 in unexpended fiscal year '20/21 funds for the purpose of funding the balance of the costs to replace the roofing on both the Town Office building and the Old Courthouse. The motion was Selectmen Connell. All in favor. The motion passed.

**IV. RETREAT**

The Board then began a lengthy discussion of goals or priorities for the Town Manager and staff to focus on during the upcoming year. The Town Manager provided a printed list of projects or objectives that he is aware of organized by the respective departments. The Manager also provided the Selectboard with a list of grant programs that are being funding over the next year or so (approx. \$2.8 mil.).

The Board then began reviewing these projects on a department-by-department basis offering their views of the various projects/objectives or initiatives. After considerable review and discussion, the Board agreed to continue and conclude their review of the annual objectives and the current CIP at another Selectboard meeting (10/18).

The Chairman then suggested that the Board go into non-public session to discuss matters relating to personnel and in accordance with RSA 91:a & c. Selectmen Sayer moved that the Selectboard go into nonpublic session. The motion was seconded by Selectmen Tellor. All member voted in the affirmative. The Board went into non-public session at 8:04.

The Board on motion of Selectperson Connell, seconded by Selectmen Tellor, voted to leave non-public session at 9:44 pm. No decisions or votes were cast.

#### **V. ADJOURNMENT**

Selectmen Connell moved to adjourn the meeting. The motion was seconded by Selectmen Hooper. All in favor. The meeting adjourned at 9:44 pm.

Respectfully submitted,



Hunter F. Rieseberg  
Town Manager

Approved: October 18, 2021