

TOWN OF NEWPORT, NEW HAMPSHIRE
Board of Selectmen
Minutes for Meeting of May 15, 2017
6:30 pm Regular Business Meeting
Municipal Building

SELECTMEN PRESENT: Jeff Kessler, Chairman; Todd Fratzel, Vice Chairman; William Wilmot, Jr; John Hooper II, Barry Connell

STAFF PRESENT: Hunter Rieseberg, Town Manager

COMMUNITY MEMBERS PRESENT: Bert Spaulding, Sr.

CALL TO ORDER: Town Manager Hunter Rieseberg called the BOS meeting to order at 6:31 p.m. followed by the Pledge of Allegiance. He then stated that the Board of Selectmen would be electing officers for the upcoming year and asked for a nomination for the position of Chairman. Selectman Fratzel made a motion *to elect Selectman Kessler as Chairman*. It was seconded by Selectman Hooper. There were no other nominations. Town Manager Rieseberg called for a vote. ***The motion passed 4-0-1 (Kessler abstained).***

Chairman Kessler took over the meeting.

Chairman Kessler asked for a nomination for the position of Vice Chairman. Selectman Wilmot made a motion *to elect Selectman Fratzel to the position of Vice Chairman*. It was seconded by Selectman Hooper. There were no other nominations. Chairman Kessler called for a vote. ***The motion passed 4-0-1 (Fratzel abstained).***

AGENDA REVIEW: Passed over.

MINUTES FROM PREVIOUS MEETING (S): May 1, 2017; May 8, 2017

Minutes from meeting of May 1, 2017:

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board voted to table the minutes of May 1, 2017. The motion passed 5-0-0.***

Minutes from meeting of May 8, 2017:

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board voted to approve the minutes of May 8, 2017 as presented. The motion passed 5-0-0.***

CONSENT AGENDA: On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board voted to approve the Consent Agenda for May 15, 2017. The motion passed 5-0-0.***

OPEN FORUM: Mr. Bert Spaulding, Sr. congratulated the Town on their new website. He stated it looked very professional. Chairman Kessler thanked Mr. Spaulding and stated Town Manager Rieseberg had been instrumental in its implementation. It had been a work in progress and he did it with a lot of help from staff. Town Manager Rieseberg concurred, agreeing that there had been a lot of hard work by Town staff to make the new website possible.

COMMUNICATIONS:

Selectman Hooper thanked Mr. Hoyt for his years of service on the BOS and welcomed Selectman Barry Connell to the Board. He stated that the Montessori School's Bid for Kids fund raiser was a huge success. Hooper gave kudos to the Public Works Department employee's efforts during a call out to one of the Town's neighborhoods.

Selectman Wilmot congratulated the cast and the Opera House staff of “Annie Get Your Gun” for their wonderful performance. It was awesome. It is one example why this is the Sunshine Town.

Selectman Connell stated he was looking forward to working with the Newport BOS.

Selectman Fratzel had nothing to share at this time.

Chairman Kessler thanked the 473 citizens who had voted on May 9, 2017. He also thanked the Town Clerk, her staff and the volunteers who worked the polls. Chairman Kessler thanked Mr. Hoyt for his years of service on the BOS and welcomed Mr. Barry Connell to the Board.

Town Manager Rieseberg addressed the BOS and viewing public with the following:

- He had received concerns on the condition of some of some cemetery sites in Town. He explained that it was due to weather constraints of the past two weeks and assured the public that the cemeteries would be in order for the Memorial Day weekend.
- The new Town website was now “live”. He encouraged the public to use it.
- He explained the LED conversion project for the street lights being done would begin in approximately five weeks. It would take two-three weeks to complete. 294 lights were being replaced. He gave an estimate of the cost savings by going to LEDs.
- He stated that this year the Buildings and Grounds Department was cleaning up roadside litter. Next year the job would be a volunteer effort through Mr. PJ Lovely, Jr. and the Recreation Department.

Mr. Bert Spaulding, Sr. addressed the Town Manager and BOS and informed them about a Japanese Mountain Weed in North Newport that was very invasive. He explained how it should be eradicated. He would give the name of the company licensed to spray the invasive plants to the Town Manager.

INFORMATIONAL:

Priorities for next year

Town Manager Rieseberg explained he had an extensive list of projects to be completed. He would send it to the BOS to prioritize. During a workshop they could establish three items for each department to work on. There was a general discussion on combining the prioritizing workshop with the regular retreat or doing it separately. Town Manager Rieseberg stated the workshop would take several hours; it could not be done quickly. There was a short discussion on the specifics of the workshop and incorporating the workshop with the retreat.

Discussion of Retreat Dates

There was a general discussion on the available date for the BOS Retreat. June 12, 2017 at 4:30 pm in the BOS room was agreed upon. Town Manager Rieseberg would send his current list of priorities to the Selectmen by June 5, 2017 and contact Primex for their availability to facilitate the retreat. The minutes of the June 13, 2016 retreat would be sent to Selectman Connell.

ACTION ITEM:

2017 Adoption of Board of Selectmen Operational Guidelines and Ethics

After a short discussion, on a motion by Selectman Wilmot, seconded by Selectman Connell; ***the Board voted to adopt the Board of Selectmen Operational Guidelines and Ethics. The motion passed 5-0-0.*** Town Manager Rieseberg had a copy of each for the Selectmen to sign.

Committee Assignments for Selectmen

The Selectmen were appointed to serve as the BOS representative or BOS alternate to each Board and Committee as needed. This included:

Airport Advisory Committee, Wilmot

Budget Advisory Committee, Kessler, Connell as alternate

ECON, Fratzel; Historic District/Heritage Commission, Hooper; Wilmot as alternate

Planning Board, Connell, Hooper as alternate

Recreation Advisory Council, Wilmot, Hooper as alternate

Upper Valley Lake Sunapee Regional Planning Commission (2), Wilmot and Kessler

Zoning Board of Adjustment, Kessler, Fratzel as alternate

NCTV, Kessler

CIP, Hooper

Monuments and Memorial Committee, Wilmot

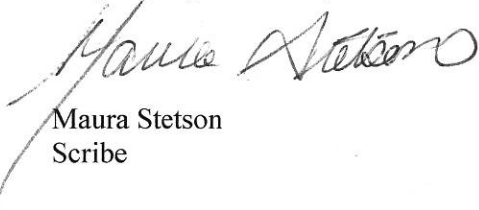
Chairman Kessler stated that during the second meeting in June citizens on Boards or Committees would be considered for appointments or reappointment.

APPOINTMENT(S): none

On a motion by Selectman Fratzel, seconded by Selectman Hooper; **the Board voted to adjourn at 7:16 p.m. The motion passed 5-0-0.**

The next regular meeting of the Board of Selectmen is scheduled for Monday, June 5, 2017 at 6:30 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Maura Stetson", is written over a horizontal line.

Maura Stetson
Scribe

Approved on: June 05, 2017