

Minutes of the Airport Advisory Board Meeting Held 19 September 2023

Board Members in attendance: R. Kloeppel (Chair / Airport Co-Manager)
H. Marsden (Airport Co-Manager)
J. North (BoS representative)
R. Kelsea
S. Mc Coy
T. Renner
H. Yanofsky

Board Members absent: J. Merriman
J. Cote

Also in attendance: A. Anderson (Associate)
J. Anderson (Associate)
T. Callum (Associate)
L. Schissell (Associate)
C. Whalen (Associate)

Airport Co-Manager R. Kloeppel called the meeting to order at 1830 local.

The board members reviewed the minutes for the meeting held 15 August 2023. R. Kelsea moved to accept the minutes as amended, seconded by H. Yanofsky. ***The motion passed unanimously.***

Old Business

1. Airport FICONS:

a. Flooding and wildlife

Some flooding this month. Wildlife; geese (& waste) present, caution needed.

b. Crack sealing: purchase of materials

1. Planned Work Date

A deal was made with the Craftco rep to do a lunch and demonstration of their product at the airport. They will provide a minimum of a ½ pallet of gap sealer and will bring a machine. This will provide an opportunity to showcase using their machine with them providing the supplies. The airport will provide the Community Hangar for the event. Airport Co-Manager H. Marsden will talk to the town highway, water and sewer departments. Scheduled for Friday 27 October at 1100. There can be a discount for machine rental if more material is purchased. The machine is for 2" and wider cracks.

2. Newport Town Times Liaison Report - Jackie Cote

No report. J. Cote is recovering.

3. Security at Parlin

a. Camera installations for Corbin Covered Bridge, rwy 12/30 and South end of rwy 18/36

Two (2) cameras have been ordered from B&H. Wifi is backordered.

b. Selection of Electrician

To be done, none available now. Electricians are working flat out.

Minutes of the Airport Advisory Board Meeting Held 19 September 2023**4. Skid School- Board of Selectman meeting results**

There was consensus that the document was understood. There is no contract, an word agreement was made by the former Town Manager. The agreement will be honored for the days remaining, after which it will be revisited. One session is left and one was canceled. There will be Primex training for 2 ½ days beginning 26 October that the airport will be closed for.

New Business**1. Parlin Field****a. Airport Operations - Anderson and Kelsea**

J. Anderson submitted a new report. For August 2023 events: takeoffs and landings. Significant that the log had 68 events: landings, 2/3 of total activities at the airport. If aircraft do not have ADS-B and do not sign in, there is no record. If aircraft not have ADS-B and do sign in captures a lot. An error was caught: a helicopter operating in the airport vicinity was counted as an event. Doing better. R. Kelsea is merging views for best image. A spreadsheet was submitted. J. Anderson is no longer maintaining the old system. There is manual capture of arrival and departures if days days apart.

b. 2023 Runway Paser analysis – R. Kelsea

R. Kelsea reported on the Paser analysis of 200' runway sections looking at the pavement characteristics as per FAA advisory circular. Results are in a spreadsheet for overall rating. The trend-line is graphed. Used to predict runway condition when it becomes unusable. Repair such as crack sealing might improve. Predicted condition of a runway is 5 – excellent to 1 – failed. Parlin runway rating was 2.6 in 2011, estimated at 2.9 now. Looking at limits of lifespan. Particularly the south end. Prioritize crack sealing. Raveling is seen for the first time this year.

2. Manager's Notes**a. Fuel Pricing and Recent Purchase**

About due for a buy. Price is up. Will buy at end of week or next, splitting a load. Can keep the price the same. Decent money is being made and pricing is competitive.

3. Events**a. Skid School use of the field**

Discussed in New Business 4.

b. 13 October Event.

Parking will be needed.

4. Open Forum

J. Merriman reported that a reunion of the NE Helicopter Pilots Association will be held next 20 July.

Nothing new on the Master Plan; no communication. Need the funding to be spent or allocated by next December. Plan is 1/3 done. Facilities requirements are needed next. There was discussion on timing and environmental assessment.

Minutes of the Airport Advisory Board Meeting Held 19 September 2023

Thanks to Kevin Henderson for having a new Operations Building sign done and donating the \$150.00 it cost.

Lakes Regional will repair the dispenser sump ASAP, exact date is unknown. A work order has been signed. \$6,000.00 has been applied for this from AIM.

There is a proposal to partner with another school district for an RV12 build project. \$215,000.00 startup costs provided for a 2 year build process with the NH Aviation Museum. Have partnered with a Texas outfit. 12 to 19 participants, 16 so far. A dedicated, heated space is needed. An email has been sent to the school. Mentors are provided. There was consensus to support this.

BoS representative J. North asked about the status of the Avanru project. H. Marsden explained about transitional approach surfaces and the impact of zones and zoning. The 746-1 filing with the FAA was done and is in process since June. No FAA decision.

With no further business to conduct, Chairman Kloeppel called for a motion to adjourn. So moved by R. Kelsea, seconded by H. Yanofsky. ***The motion passed unanimously.***

Meeting adjourned at 1953 local.

Minutes respectfully submitted by S. Mc Coy.