

**Minutes of the Airport Advisory Board Meeting Held 18 October 2016 - Amended**

Board Members in attendance: R. Kloeppel (Chair / Airport Manager)  
H. Marsden (Airport Manager)  
S. Mc Coy  
J. Merriman  
W. Wilmot (BoS representative)  
R. Kelsea (Alternate)

Board Members absent: H. Yanofsky  
J. Branch (Alternate)  
T. Thomas (Alternate)

Also in attendance: L. Edmonds (Associate)  
C. Henderson (Associate)

Chairman R. Kloeppel called the meeting to order at 1828 local.

**Old Business**

Chairman Kloeppel called for members to review the minutes for the meeting held 20 September 2016. Minutes were amended as directed.

W. Wilmot moved to accept as amended, second by R. Kelsea. ***The motion passed unanimously.***

**1. Runway 18/36 Crack Sealing**

- a) Equipment was picked up last week. Material has been delivered and stored. Tentative date for performing is later half of next week, weather permitting.

**2. Airport Planning Issues including Callum Community Hangar**

- a) No further progress on hangar roofing. Would still like to do this season. H. Marsden to collect more quotes.
- b) Clean up of grounds around the hangar ongoing.
- c) QTPod hardware and software to be installed.
- d) R. Kelsea proposes that a review of the Airport Master Plan be performed by the board at a winter meeting. Meeting in January or February proposed.

**3. Approach (PAPI) Lighting Update**

- a) Having approach lighting is high on the list of airport functional improvements.
- b) J. Merriman to take action on getting prices from vendors.
- c) Utilization of LED technology is desired due to low cost of operation and maintenance.
- d) Discussion on requirements.
- e) Further discussion of issues and liabilities. H. Marsden to investigate.

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4. Tree Growth Impingement

- a) Significant Aspen growth has taken place in the two years since the last clearing.
- b) Discussion on clearing and maintenance options.
- c) S. Mc Coy to take action and query farming associates on clearing and maintenance options.

5. Board Member Replacement

- a) Board member E. Smith has resigned. Alternate member R. Kelsea approached to become regular member.

New Business

1. Manager's Notes

- a) H. Marsden reports:
  - 1) According to registration there were 224 operations for September. The Guard system reported 242 operations. The Guard system is tracking well.
  - 2) Fuel sales were 2,525 gal. for September. This is up from the previous September which was 2,491 gal. Total for year so far is 19,386 gal., this is more than all fuel sold in 2014. 4,000 gal. was delivered on 10 October.

2. Interim Town Manager

- a) New Interim Town Manager is Paul Rieseberg, formerly with Hartford, VT.

3. Former Lil Red Baron Property

- a) No information on status.

With no further business to conduct, Chairman Kloeppel called for a motion to adjourn.

So moved by W. Wilmot, seconded by J. Merriman. ***The motion passed unanimously.***

Meeting adjourned at 1924 local.

Minutes respectfully submitted by McCoy