

TOWN OF NEWPORT
Board of Selectmen
5:30 pm Regular Meeting, Municipal Building
Minutes for March 2, 2015

SELECTMEN PRESENT: Gary Nichols, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, Jeff Kessler

STAFF PRESENT: Paul J. Brown, Town Manager

PUBLIC PRESENT: Matt Maki, Martha Maki, John Dawson

CALL TO ORDER: Chairman Nichols called the meeting to order at 5:31 pm. On a motion by Selectman Wilmot, seconded by Selectman Fratzel; *the Board voted unanimously by roll call vote to go into NPS RSA91-A:3 II, (d) Real Estate.*

Town Manager Brown, Mr. Maki, Mrs. Maki and Mr. Dawson joined the Board.

On a motion by Selectman Fratzel, seconded by Selectman Kessler; *the Board voted to adjourn NPS at 6:25 pm.*

Public Session

SELECTMEN PRESENT: Gary Nichols, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, Jeff Kessler

STAFF PRESENT: Paul J. Brown, Town Manager

COMMUNITY MEMBERS PRESENT: John Lunn, BOT Chair, Richards Free Library (RFL)

The Chair reconvened the Board of Selectmen meeting at 6:30 pm in the BOS room, followed by the Pledge of Allegiance

AGENDA REVIEW: add NPS RSA91-A:3 II (d) Real Estate, RSA 91-A:3 (b) Hiring Public Employee and RSA 91-A:3 II (a) Personnel (by Nichols)

MINUTES FROM PREVIOUS MEETING: February 16, 2015; and February 24, 2015

On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board approved the minutes of the February 16, 2015 meeting as presented. The motion passed 5-0-0.*

On a motion by Selectman Hoyt, seconded by Selectman Wilmot; *the Board approved the minutes of the February 24, 2015 meeting as presented. The motion passed 5-0-0.*

CONSENT AGENDA: On a motion by Selectman Kessler, seconded by Selectman Fratzel; *the Board voted unanimously to approve the Consent Agenda of 03.02.15. The motion passed 5-0-0 (see attached).*

FORUM: Mr. John Lunn, Chairman of the Richards Free Library BOT addressed the Board concerning establishment of a town sponsored fund, the monies from it would assist with the maintenance of the

Richard's Free Library. He asked for the inclusion of a Special Warrant Article at the 2015 Town Meeting and requested the endorsement of the Board of Selectmen (this would be in lieu of a petition article). There was a discussion among the Board members and Mr. Lunn concerning the amount of money being requested, what the money would be spent on and the Warrant Article's wording (see attached). There was further discussion (pro and con) among the Board members. The Chair addressed Mr. Lunn and stated that they would vote on the request during the (03.02.15) meeting's forum. On a motion by Selectman Kessler, seconded by Selectman Wilmot; ***the Board voted to include and endorse the proposed Special Warrant Article as written for the 2015 Town Meeting. The motion passed 5-0-0.***

COMMUNICATIONS:

Board of Selectmen

Selectman Wilmot stated he was looking forward to spring.

Selectman Kessler told the Board there was a BAC meeting on 03.03.15. He would not be able to attend. A BOS Representative would be needed for the meeting. There would also be a BAC meeting on Thursday, 03.05.15 at 6 pm to continue deliberating the 2015 Budget. Addressing the viewing public he reminded everyone that voting on the School Budget would be on March 10, 2015 from 8 am to 7 pm. The Newport School District's Annual Reports are out in hard copy around Town and electronically on the school website.

Selectman Hoyt had nothing at this time.

Selectman Fratzel had nothing at this time.

Chairman Nichols thanked Newport citizens for the many calls he received concerning the Special BOS Meeting. He wanted to inform the viewing public that he would be on WNTK on Friday, March 6, 2015 to answer additional questions from the public. He explained that he had heard that other towns in the area were having special meetings to discuss the current EMS situation. Chairman Nichols reminded the public that they could sign up for Cal Ripken at the Rec Center.

Town Manager Brown repeated Selectman Kessler's information on the BAC.

INFORMATIONAL:

Town Manager Search

Town Manager Brown addressed the Board and brought them up to date on the search process. Twelve applications had been received. The deadline to submit an application was March 20, 2015. Ten applicants had been recommended by the committee for interviews. Chairman Nichols asked when the next Search Committee meeting would be. Town Manager Brown stated he did not know. There was a short discussion. He was told the next meeting would be on March 30, 2015. There was a short discussion concerning applications and applicants among the Board members.

ACTION ITEMS:

Budget Approval

Chairman Nichols addressed the Board and stated they had heard from all the Department Heads. Town Manager Brown addressed the Chair and Board members. He stated that per their request he had met with the Fire and EMS departments. Town Manager Brown then went over the changed line items in those departments. He explained to the Board the changes made in the Fire and EMS budget line items to justify and clarify their expenditures. He explained the cuts to overtime in the Fire and EMS, and requested that the money (\$14,800) be put into the Town Manager's contingency budget for FY 2015-16. There was a lengthy discussion among the Board. A request was made to update numbers for the BOS and BAC. Town Manager Brown stated it would be done and that the BOS and BAC members would receive copies for their books. There was general discussion on the budget by the Board and Town

Manager. Selectman Fratzel proposed that the \$950 stipend be removed from the Fire Budget and reallocate it to the library. There was a discussion by the Board members. Chairman Nichols asked if there was consensus among the Board to remove the stipend. There was.

The Board discussed the Airport budget which included a \$1,200.00 stipend to the Fire Chief. They discussed removing and transferring the stipend money out of the airport budget. Town Manager Brown addressed the Board of Selectmen and explained the legalities involved with the Airport Fund and the airport budget. The Board had a short discussion on the information. It was the consensus of the Board to delete the line item with the \$1,200.00 stipend. The Board discussed where the money could be used.

The Board again had a detailed discussion on the ambulance/EMS. Among topics discussed were revenue, savings, the potential decrease in revenue and the perceived impact to Newport. Town Manager Brown addressed the Board members and explained Newport's EMS/ambulance budget was designed to break even. Continuing, he stated that he planned to have an estimate of revenues available for the Public Hearing on March 16, 2015. There was further discussion.

Chairman Nichols asked for the proposed bottom line of the Town Budget 2015. Town Manager Brown stated it was \$9,297,582.00. On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board voted to recommend the proposed budget (\$9,297,582.00) to the BAC. The motion passed 5-0-0.*** There was general discussion on the proposed budget and Public Hearing.

APPOINTMENTS: none

ADJOURNMENT:

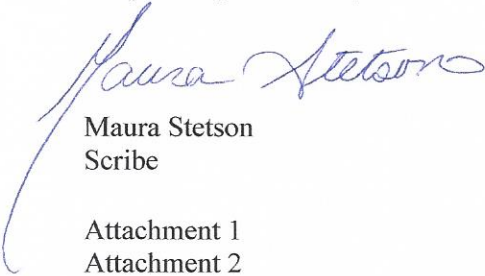
There being no further business in the public meeting, on a motion by Selectman Hoyt, seconded by Selectman Fratzel; ***the Board voted unanimously by roll call vote to go into non-public session RSA: 91-A:3 II (d) Real Estate; RSA 91-A:3 (b) Hiring Public Employee and RSA 91-A: II (a) Personnel.*** The Board adjourned the public meeting at 7:10 pm. Chairman Nichols announced a five minute break before the NPS.

On a motion by Selectman Kessler, seconded by Selectman Hoyt; ***the Board voted to exit NPS at 8 pm. The motion passed 5-0-0.*** There was no action taken.

On a motion by Selectman Kessler, seconded by Selectman Hoyt; ***the Board voted to adjourn at 8:02 pm. The motion passed 4-1-0. (Wilmot)***

The next regular meeting of the Board of Selectmen is scheduled for Monday, March 16, 2015 at 6:30 p.m.

Respectfully submitted,



Maura Stetson
Scribe

Attachment 1
Attachment 2

TOWN OF NEWPORT
Board of Selectmen
CONSENT AGENDA
March 2, 2015

Department	Document Date	Document	Amount
Finance	February 18, 2015	AP Manifest	\$623,322.67
Finance	February 18, 2015	AP Manifest	\$192,352.35
Assessing	February 23, 2015	Timber Tax Levy Warrant	\$969.42
Water & Sewer	February 20, 2015	Water & Sewer Tax Levy	\$655,044.07
Water & Sewer	February 23, 2015	Water & Sewer Manifest	W - \$106,907.94 S - \$253,653.51
Water & Sewer	February 23, 2015	Water & Sewer Manifest	W - \$81,639.51 S - \$89,785.09
Water & Sewer	February 24, 2015	Water & Sewer Manifest	W - \$45,111.34 S - \$53,842.19

Attachment: 03.02.15 BOS meeting:

"To see if the Town will raise and appropriate \$4,000.00 to start a Building Improvements Fund to the Richard's Free Library. This will be an ongoing fund to be used exclusively for building repairs, maintenance and upkeep of the Richard's Free Library. "