

TOWN OF NEWPORT
Board of Selectmen
6:30 pm Regular Meeting, Municipal Building
Minutes for April 20, 2015

MEMBERS PRESENT: Gary Nichols, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, Jeffrey Kessler.

STAFF PRESENT: Paul J. Brown, Town Manager; Larry Wiggins, Public Works Director; Bill Scanlon, Highway Superintendent; Bob Naylor*, Water & Sewer Superintendent; Julie Magnuson, Planning & Zoning Administrator; Rick Kloeppel, Airport Manager.

CALL TO ORDER: Chairman Nichols called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

AGENDA REVIEW: Town Manager Brown added **NON-PUBLIC SESSION RSA 91-A:3, II (d) Real Estate.**

Town Manager Brown moved **INFORMATIONAL: F. Yard Sale Permits** to **INFORMATIONAL: A.**

Chairman Nichols stated that items on the agenda will be out of order based on when the engineers arrive for the Well Study Presentation.

MINUTES FROM PREVIOUS MEETING: On a motion by Selectman Wilmot, seconded by Selectman Hoyt, *the Board voted to accept the minutes of March 27, 2015. Selectman Kessler abstained. The motion passed 4-0-1.*

On a motion by Selectman Kessler, seconded by Selectman Wilmot, *the Board voted unanimously to accept the minutes of April 6, 2015.*

CONSENT AGENDA: On a motion by Selectman Hoyt, seconded by Selectman Wilmot, *the Board voted unanimously to accept the Consent Agenda dated April 20, 2015. (Attachment #1)*

STATE LEGISLATIVE UPDATE: This item will be rescheduled for another date.

FORUM: Chairman Nichols opened the discussion to anyone from the public who wished to address the Board.

Mr. Edmund Smith identified himself as a Newport citizen and resident. He distributed a list of 12 questions related to airport operations (Attachment #2) and stated that he would like written answers to these questions. Mr. Edmund stated that he would like them read and addressed now, if possible, so the public knows the context of the questions.

Town Manager Brown read question #1 and responded by stating that current airport budget information is posted on the website; any other budget information can be obtained at the Town Manager or Finance Director's office. Town Manager Brown stated that the minutes of the Airport Advisory Board are maintained at the airport field house and available for review at any time.

Town Manager Brown read question #2 and responded by stating that if the question refers to 2011-2012, then that money was appropriated at Town Meetings in 2010 and 2011 to go into capital reserve for the purpose of paving the runway. Town Manager Brown stated that when the land was originally leased, the plan was that the municipal share tax dollars would go back to the airport for capital investment.

Town Manager Brown read question #3 and stated that he is not sure what year this was referring to but it would be the municipal share of leases on the hangars at the airport that the general fund would put into the airports budget.

Town Manager Brown read question #4 and stated that he did not know what year this question referred to but thought this money the airport received was for runway paving; and if so, that was money from capital reserve from the airport budget, encumbrances of the airport budget, and prepayment of leases at the field. Town Manager Brown stated that he would have to research this further.

Town Manager Brown read question #5 and stated that the project to slope the sides of the runway was done by the highway department, along with volunteers from the airport with the material coming from the airport property and redistributed to the sides of the runway.

Town Manager Brown read question #6 and stated he was not sure what the RSA's in question were referring to. Mr. Kloeppel stated that the RSA's have to do with trespassing, identifying the area as an airport, and posting signs around the property as opposed to enclosing it with a fence.

Town Manager Brown read question #7 and stated that he did not know if the airport needed a permit from DES for campers parked there, but he would find out.

Town Manager Brown read question #8 and stated that camping that is allowed at the airport is for pilots who fly in and it is not an open camping area. He said he did not know if it has ever been discussed to open this up to all tax payers. Town Manager Brown stated that the Board can let him know if this should change.

Town Manager Brown read question #9 and stated that he could not answer as to when the Selectmen would determine if residents would be allowed to camp at the airport.

Town Manager Brown read question #10 and stated that the Red Baron rent payment goes to the airport operating fund.

Town Manager Brown read question #11 and stated that when the pilots pay their taxes on hangars, it goes to the Town like any other tax payment.

Town Manager Brown read question #12 and stated he did not know if the Board would have the Airport Advisory meet in the Selectmen's room so it could be recorded for the public. Chairman Nichols said the Board would take this into consideration.

Town Manager Brown asked Mr. Smith to email this list of question to him so he could further research the answers; and give him written answers as he requested.

There was no one else from the public who wished to address the Board at this time.

COMMUNICATIONS: Board of Selectmen – Selectman Wilmot said he was invited to speak at a mostly sophomore Civics class at the High School. He said the students had many questions about town government. Selectman Wilmot said they were also curious about the condition of crosswalks and they may be organizing a petition for a bike path.

Selectman Kessler announced that since the DRED decision to support the Mount Sunapee expansion, there will be a public hearing on May 5, 2015 at 6:00 p.m. at the Mount Sunapee Lodge. He added that from that point, they would be taking written comments up until June 5, 2015.

Selectman Hoyt said that the Wizard of Oz was a great success and is now over. He wanted to thank the Fire Department for housing the Munchkins on several occasions. Selectman Hoyt also wanted to thank P.J. Lovely and Jeff Miller, who offered the track team to help dismantle and relocate the sets from the show. He also thanked the track team, stating that they were a huge help getting that job done.

Selectman Fratzel had nothing at this time.

Chairman Nichols said there used to be three musket replicas in the Civil War Memorial on the Common. He said they went missing in the 60's and due to budgets, they were never replaced. Chairman Nichols said that a member of the Towle School Class of '55, Bruce Maxham, offered to donate for whatever needed to be done to bring those muskets back to the Memorial. Between the efforts of Mr. Maxham, Larry Cote, Paul Brown, Ken Dennis, and Sturm Ruger, the muskets will be reconstructed and put in place on Memorial Day weekend. Chairman Nichols announced that the muskets would be on display at the Opera House on May 12, 2015 during voting. Chairman Nichols expressed his appreciation to all.

Town Manager: Town Manager Brown had nothing to add at this time.

INFORMATIONAL: Yard Sale Permits – Ms. Magnuson was present to propose a permit application for residents to obtain permission to hold yard/garage/tag sales and an associated fee of \$10.00. Reading from Chapter X of the Zoning Ordinance, Ms. Magnuson stated that yard sales can only be held by the same individual three times per year. She said that, in the past, yard sale permission was obtained through the police department. She added that, having this go through Planning & Zoning Department, would enable her to track yard sales and to be sure no one was having more than three per year. Ms. Magnuson stated that they currently have a Food Vendor Permit Application that she would propose adding a \$10.00 fee, since there is currently no charge for this application. Selectman Kessler reminded Ms. Magnuson that a Public Hearing would need to be held prior to revising any fees. There was general discussion about the processes needed for tracking yard sales and logistics. Ms. Magnuson stated that the Zoning Ordinance uses the term “police permit” to hold yard sales. Chairman Nichols suggested this topic be brought back to the next meeting.

*Bob Naylor joined the meeting.

Well Study Presentation – Mr. Wiggins reminded everyone that in 2008, they hired Underwood Engineers, Inc. to study the water system and the supply the Town had. He stated that the study showed a marginal supply on a maximum day and it was recommended that Newport explore another water source. He introduced Mr. Peter Pitsas from Underwood Engineers, Inc. and Mr. James Emery, President and Owner, Emery & Garrett Groundwater Investigations, LLC.

Mr. Pitsas distributed a Project Summary (Attachment #3), dated April 20, 2015. He gave a background summary and stated that Newport's water system currently does not meet NHDES requirements. He added that Phase 1 of 6 has been completed.

Mr. Emery identified himself as an Exploration Hydrogeologist and gave a brief description of his company. He explained the process of ground exploration, referring to his display material. Mr. Emery showed where the five most favorable areas are in Newport.

There was general discussion about the project. Mr. Wiggins stated that Phase 2 would hopefully be completed this fall. Mr. Pitsas suggested discussing the favorable sites with the Planning Board to help protect from development for this project and for future use.

Town Manager Search – Selectman Wilmot said that out of 41 applicants for the Town Manager position, they have narrowed it down to 12 applicants that they would be interviewing. He said that interviews would be starting on Tuesday, April 21, 2015 and ending on May 6, 2015. Selectman Wilmot said the Committee would be ready to present the top three candidates to the Board of Selectmen after this time.

Septic Issue – Town Manager Brown said the Town was notified that an individual was seeking a permit from DES for a septic operation on Unity Road. He said he wanted to let everyone know that the Town is on top of this issue and working to make sure everything is done properly.

Sunapee & Canal Streets Overnight Parking – Chairman Nichols said he has recently received a number of calls about large commercial vehicles parking in this lot, restricting utilization of this lot for area residents. There was general discussion about posting the lot for no overnight parking or no use for commercial vehicles. After discussions, Selectman Fratzel asked that Chief Burroughs come up with a recommendation that is enforceable related to the commercial limitation. Town Manager Brown added that tractor trailers park for days in the lot across from the high school and they should have something posted there as well.

Oak Street Bridge – Mr. Wiggins said he wanted to clarify, before he signed any contracts, what action would be taken during bridge construction, since there is no temporary bridge planned, for road usage of the Corbin Bridge and Barton-Whitney Road. After discussions on expected added usage of these detours and the impact on the roads, the consensus of the Board was not to reconsider a temporary bridge and place detour signage. Selectman Fratzel suggested that they have a Public Hearing on this topic at the next meeting on May 4, 2015.

ACTION ITEMS: Political Events – Town Manager Brown asked for confirmation from the Board on fees charged for political events held on town property.

On a motion by Selectman Kessler, seconded by Selectman Wilmot, *the Board voted unanimously to continue to charge the regular fees for any political event held on town property.*

APPOINTMENTS: None

NON-PUBLIC SESSION: RSA 91-A:3, II (c) Reputation of Another; and RSA 91-A:3, II (d) Real Estate.

On a motion by Selectman Wilmot, seconded by Selectman Fratzel, *the Board voted unanimously, by roll call, to go into Non-Public Session under RSA 91-A:3, II (c) Reputation of Another; and RSA 91-A:3, II (d) Real Estate at 8:00 p.m.*

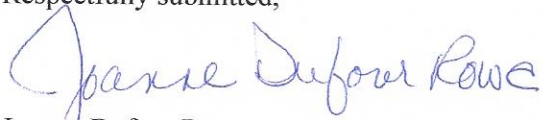
On a motion by Selectman Wilmot, seconded by Selectman Kessler, *the Board voted unanimously to come out of Non-Public Session at 8:44 p.m.*

There was no action taken during Non-Public Session.

ADJOURNMENT: The Board voted unanimously to adjourn at 8:45 p.m.

The next regular meeting of the Board of Selectmen is scheduled for Monday, May 4, 2015 at 6:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, reading "Joanne Dufour Rowe". The signature is written in a cursive style with a large initial 'J'.

Joanne Dufour Rowe
Recording Secretary

Attachments (3)

TOWN OF NEWPORT
Board of Selectmen
CONSENT AGENDA
April 20, 2015

Department	Document Date	Document	Amount
Assessing	April 6, 2015	Service Connected Totally & Permanently Disabled Veteran's Credit	\$700.00
Assessing	April 6, 2015	Disabled Exemption Application	\$15,000.00
Assessing	April 6, 2015	2015 Removal List Disabled Exemption	(\$30,000.00)
Assessing	April 6, 2015	2015 Approval List Disabled Exemption	\$60,000.00
Assessing	April 7, 2015	Disabled Exemption Application	\$15,000.00
Finance	April 8, 2015	AP Manifest	\$616,772.97
Finance	April 8, 2015	AP Manifest	\$165,997.03
Assessing	April 13, 2015	Elderly Exemption Denial	\$0
Assessing	April 14, 2015	Elderly Exemption Application	\$30,000.00
Assessing	April 14, 2015	Elderly Exemption Application	\$30,000.00
Assessing	April 14, 2015	Veteran's Credit Application	\$500.00
Assessing	April 14, 2015	Elderly Approval List	
Assessing	April 14, 2015	Elderly Denial/Removal List	
Assessing	April 17, 2015	Excavation Tax Warrant	\$2,883.79

1. Airport in 2012 the budget was \$133,023.00. This information is on the Newport website, www.newportnh.net. How does one find the budget and minutes to the airport advisory board?
2. Capitol reserve paid \$24,483.81 to the airports budget- who's money was that?
3. General fund paid \$20,310.00 to the airports budget- who's money was that?
4. Did the airport receive \$166,345.90 was this taxpayers money?
5. The runway is 3,500 ft, who's equipment, material and labor that put down the loam on the sides of the runway, how much did that cost and who paid for it?
6. On 2/26/2015 who posted RSA 635 & 422? Why?
7. The airport has said that they have campers that camp out at the airport, does the airport need a permit from DES?
8. The airport is owned by the residents of Newport but yet they are being restricted and can not camp on Town owned property why is that?
9. We would like the selectmen of Newport to allow the residents to camp at the airport, when would we receive an answer?
10. When the Red Baron pays their rent, to the town, where does that money go?
11. When the pilots pay their taxes on their hangers, where does that money go?
12. After the last selectmen's meeting I attended there are more people that would like to see the airport advisory board on camera at the selectmen's room, would the board have them meet there so the public will be more informed where all this money is going?

I would like to receive these answers in writing.

Thank you,

Edmund Smith and concerned citizens of Newport.

PROJECT SUMMARY

NEW GROUNDWATER INVESTIGATION Newport, New Hampshire

BACKGROUND:

Past Work:

February 19, 2009 Comprehensive Water System Study

Underwood Engineers completed a Comprehensive Water System Study for the Town in February, 2009 where the following was analyzed:

- ✓ Water Demand (past and future)
- ✓ Water Supply Evaluation
- ✓ Drinking Water Quality Regulations
- ✓ Water Storage Evaluation
- ✓ Water Distribution System Evaluation

In the Water Supply Evaluation the following was noted:

- ✓ The existing water supplies could not meet NHDES' requirements for:
 - *Meeting the design-year average-day demand with the largest source offline*
 - *Meeting the design-year maximum-day demand with all sources*
- ✓ Currently, the above requirements cannot be met
- ✓ Maximum-day demands are currently being met by using both supplies at the same time
- ✓ A new water supply has not been added to the system since 1967 (Pollards Mill Well)
- ✓ A severe draught could significantly limit the capacity of Gilman Pond
- ✓ There isn't a "safe net" in terms of supply. If a supply had to be taken offline, mandatory water restrictions would probably have to be implemented

Based on this Study, it was recommended that the Town start the investigation for a new groundwater source

Late 1970s and 1980s Studies

These studies looked for groundwater supplies in a few specific areas in Town

PROJECT SUMMARY

NEW GROUNDWATER INVESTIGATION Newport, New Hampshire

The Need:

- ✓ The Town's water system currently does not meet NHDES requirements
- ✓ The limited water capacity reduces the attractiveness of a large business to move into Town
- ✓ The limited water capacity adversely affects allowing future developments (residential and/or commercial) to connect to the system
- ✓ Once a new source is desired, it takes 2-4 years before the source will be able to supply water to the system (total for permitting and construction of infrastructure)

This Project:

Take a fresh look at groundwater evaluations because

- ✓ Land use has changed
- ✓ Permitting requirements have changed
- ✓ New investigation technologies

The study area was concentrated along the Sugar River (i.e. not Town-wide)

There were no limits on location within the study area

The first of 6 phases has been completed

Phase 2 is just under way