

**Town of Newport, New Hampshire  
Board of Selectmen  
6:30 pm Regular Meeting, Municipal Building  
Minutes for January 4, 2016**

---

**SELECTMEN PRESENT:** Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, Jeff Kessler

**STAFF PRESENT:** Shane P. O'Keefe, Town Manager; James Burroughs, Newport Police Chief

**COMMUNITY MEMBERS PRESENT:** Bert Spaulding, Sr.

**CALL TO ORDER:** Vice Chairman Fratzel called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

**AGENDA REVIEW:** accepted as presented.

**MINUTES FROM PREVIOUS MEETING:** December 21, 2015. On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board approved the minutes of December 21, 2015 as presented. The motion passed 4-0-0.*

Minutes from Non-Public session (NPS) #1 of December 21, 2015:

On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board approved the minutes of the first NPS of December 21, 2015. The motion passed 4-0-0.*

Minutes from Non-Public session (NPS) #2 of December 21, 2015:

On a motion by Selectman Kessler, seconded by Selectman Wilmot; *the Board approved the minutes of the second NPS of December 21, 2015. The motion passed 4-0-0.*

Minutes from Non-Public session (NPS) #3 of December 21, 2015:

On a motion by Selectman Kessler, seconded by Selectman Wilmot; *the Board approved the minutes of the third NPS of December 21, 2015. The motion passed 4-0-0.*

Selectman Kessler stated that the first and third NPS minutes were not sealed. He asked how they would be made available to the public. Town Manager O'Keefe stated they would be attached to the BOS minutes in the Town records and would be available online.

**CONSENT AGENDA:** none

**PUBLIC FORUM:** none

**COMMUNICATIONS:**

Board of Selectmen

Selectman Wilmot had nothing to share at this time.

Selectman Kessler gave information on the progress of the School Board and its budget, information on the separation from the Croydon SAU and stated that further meetings would be held concerning both. He encouraged the public to attend or watch the meetings on NCTV.

Selectman Hoyt had nothing to share at this time.

Vice Chairman Fratzel had nothing to share at this time.

Town Manager O'Keefe distributed, per the Board of Selectmen's request, a copy of the mutual aid agreements between the Newport Fire Department and area communities. He stated that the agreements

could be discussed right away or a future meeting. It was the consensus of the Board members that the subject be included in the January 18, 2016 Board of Selectmen (BOS) agenda.

Town Manager O'Keefe addressed the BOS and stated that the Town was still in the process of installing a new internet server and that he had assigned new email addresses to the BOS members. There was a short discussion concerning passwords, access and when the emails would be up and running.

#### **INFORMATIONAL:**

##### Cemetery Lot Fees

Town Manager O'Keefe addressed the BOS and stated that per the request of the Board members at this time last year, the increased cemetery fees (2015) were on the agenda for initial discussion. He directed the Board to the January 5, 2015 BOS minutes. After a brief discussion, it was the consensus of the BOS to postpone the agenda item until Mr. Ken Dennis and Chairman Nichols could be in attendance.

#### **ACTION ITEMS:**

**PUBLIC HEARING-RSA 31:95B-Accept and expend \$30,000 grant from the NH Department of Safety for Intelligence Liaison Officer (ILO) Program**

Vice Chairman Fratzel opened the Public Hearing and read the Public Notice into the record. Town Manager O'Keefe stated that the Public Hearing was to decide whether to accept or deny a grant opportunity for an ILO Program. He gave a brief overview of the program, then addressed Police Chief Burroughs and asked for more information.

Police Chief Burroughs succinctly explained the program to the BOS and public. He stressed the benefits to the Town and stated that the grant was a one year period, and may be extended year-to-year, but that the officer's position would be terminated if the grant itself was terminated by either the Town or the State. He emphasized the ILO officer would cost the Town little or no taxpayer money. Resident Burt Spaulding, Sr. asked several questions, which were addressed by Chief Burroughs and Town Manager O'Keefe. After answering all questions from the BOS and public in attendance, the Vice Chair closed the Public Hearing.

On a motion by Selectman Wilmot, seconded by Selectman Kessler; *the Board voted to accept and expend up to \$30,000 from the NH Department of Safety to support the Information and Analysis Center Intelligence Liaison Officer Program and to authorize the Town Manager to execute any necessary documents on behalf of the Town. The motion passed 4-0-0.*

**APPOINTMENTS:** none

#### **ADJOURNMENT:**

There being no further business in the public meeting, on a motion by Selectman Wilmot, seconded by Selectman Hoyt; *the Board voted to adjourn at 6:55 pm.*

**The next regular meeting of the Board of Selectmen is scheduled for Monday, January 18, 2016 at 6:30 p.m.**

Respectfully submitted,



Maura Stetson, Scribe

Approved on January 18, 2016