

TOWN OF NEWPORT
Board of Selectmen
6:30 pm Regular Meeting and Public Hearing
Municipal Building
Minutes for January 5, 2015 - REVISED

SELECTMEN PRESENT: Todd Fratzel, Vice Chairman; Jeffrey Kessler, David Hoyt, William Wilmot

STAFF PRESENT: Paul J. Brown, Town Manager; Ken Dennis, Buildings and Grounds

COMMUNITY MEMBERS PRESENT: Ray Reid, Sue and Marty Hunt, Kathy Hubert, Newport businesswoman; Linda Dennis, Director, Friends of Mt. Sunapee; Lydia Hawks, Friends of Mt. Sunapee; Diane Deckard, Friends of Mt. Sunapee; Jennifer Shea, Friends of Mt. Sunapee; Bill and Heidi Bartlett, Friends of Mt. Sunapee; Diane Rochford, Friends of Mt. Sunapee; Barry Shea, Friends of Mt. Sunapee; Clifford Richer, Friends of Mt. Sunapee; David Brown, Friends of Mt. Sunapee; Sue Links, Friends of Mt. Sunapee.

CALL TO ORDER: Vice Chairman Fratzel called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

AGENDA REVIEW: add, NPS RSA: 91-A:3 II(d) Real Estate (by Brown).

MINUTES: December 15, 2014. On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board approved the minutes of December 15, 2014 as presented. The motion passed 4-0-0.*

CONSENT AGENDA:

On a motion by Selectman Hoyt, seconded by Selectman Wilmot; *the Board approved the Consent Agenda of January 5, 2015. The motion passed 4-0-0.* (See attached).

PUBLIC HEARING: The Town of Newport will hold a public hearing on Monday, January 5, 2015, at 6:30 p.m. in the Board of Selectmen meeting room, 15 Sunapee Street, Newport, NH to accept public comment on the proposed Cemetery rate increases to become effective January 6, 2015.

Vice Chairman Fratzel opened the Public Hearing and read the notice (above) into the record. Town Manager Brown read the current and proposed rates for the Newport cemetery lots, internments and disinterment (see attached). Vice Chair Fratzel addressed the public in attendance and asked for comments on the new fee structure. There were none. Vice Chair Fratzel closed the public hearing. A motion was made by Selectman Kessler, seconded by Selectman Wilmot; to adopt the proposed fee schedule as of January 6, 2015.

The Board, Town Manager and Mr. Ken Dennis discussed the possibility of increasing the rates for the cemetery lots in the future. Selectman Hoyt addressed Mr. Dennis and asked if he felt the proposed fees were adequate. Mr. Dennis stated yes and explained. Town Manager Brown gave

a historical explanation of the price of lots and burials for the Board members. Mr. Dennis added information pertaining to current cemetery lot pricing. There was further discussion.

Vice Chair Fratzel called for a vote. On a motion by Selectman Kessler, seconded by Selectman Wilmot; ***the Board voted to adopt the proposed fee schedule effective January 6, 2015. The motion passed 4-0-0.***

The Board agreed to revisit the subject of lot fees in one year.

Addressing the new fees for cemetery lots, Mr. Ken Dennis stated that the adopted increase was a good first step.

Continuing, Mr. Dennis introduced Sue and Marty Hunt, explaining that they were the ladies who had been mapping the North Newport Cemetery. Vice Chairman Fratzel stated the forum was next and they would start with the ladies.

FORUM:

Vice Chairman Fratzel welcomed the ladies.

Ms. Marty Hunt explained their extensive work, the section of the cemetery that was now complete and complimented the cemetery department on the improvements made to the North Newport cemetery by Mr. Ray Reid and the cemetery department. She then presented Mr. Dennis with a notebook and flash drive containing all their work to date. Ms. Hunt stated they would continue their work (as volunteers) in the spring/summer 2015. The Board thanked Sue and Marty Hunt for their work. Mr. Ken Dennis emphasized the importance of the Hunts work for family members, genealogists and the Town records. He personally thanked the Hunts for their (volunteer) work. The Board again thanked them.

Vice Chairman Fratzel asked if there was anyone else that would like to address the Board on a matter not on the agenda. Jennifer Shea, member of the Friends of Mt. Sunapee, introduced herself and stated she would like to address the Board. She gave an extensive presentation against the Mt. Sunapee Expansion. For complete information visit: www.friendsofmountsunapee.org. Afterwards, there was a lengthy discussion with the Board by the public present. Those in attendance asked the Board to reconsider supporting the Mt. Sunapee expansion. Selectman Kessler made a motion, seconded by Selectman Wilmot, to rescind the vote of support the Board had given for the Mt. Sunapee expansion on December 15, 2014.

Vice Chairman Fratzel asked for discussion. Selectman Kessler stated that if the Board came back in the future to address the support of Mt. Sunapee after looking into the additional information, they would be better informed. Further, he stated that given the information presented, the Board should take a closer look. There was no further discussion. Vice Chairman Fratzel called for a vote.

On a motion by Selectman Kessler, seconded by Selectman Wilmot; ***the Board voted to rescind the vote of support the Board had given for the Mt. Sunapee expansion on December 15, 2014. The motion was stalemated 2-2-0 (Fratzel and Hoyt voted no).*** The subject will be revisited at the February 2, 2015 meeting when there is a full Board.

COMMUNICATIONS:

Board of Selectmen

Selectman Hoyt congratulated Bill Scanlon for receiving the Roads Scholar II award. Also, he has received complaints and has personally observed ice build-up in the roads. North Main Street

was one (state issue); a second was by Hale and Sunapee Streets. He inquired as to what the Town was doing to address the issues. There was a lengthy discussion on the problem on Main Street. Vice Chair Fratzel asked Town Manager Brown to contact Doug King concerning the problem and proposals to repair the problem.

Selectman Wilmot had nothing at this time.

Selectman Kessler wanted to thank Newport's First Responders, they have been very busy with local and area fires. He wanted to thank them for their service.

Vice Chairman Fratzel joined in thanking Newport's fire and EMS personnel and acknowledged them all for their service.

Town Manager Brown had nothing at this time.

INFORMATIONAL:

Town Manager Search

Town Manager Brown reviewed for the BOS their vote to utilize the services of Mr. Barry Brenner of Brenner Associates Municipal Consultants as well as Newport's insurance carrier Primex in the Town Manager Search. He had confirmed with Primex having a town visioning session to find what the Town is looking for in a town manager. The session will be held Saturday, January 17, 2015 at 9 a.m. at the Sugar River Community Room. Invitations will be sent to community (Newport) Boards with an open invitation to the general public. Establishing the top 5-10 items and qualities in a new town manager will be the focus of the meeting. Primex will provide a written report of the meeting with the top items and qualities listed. The Town Manager Search meetings will begin on January 26, 2015 to begin work.

Budget Calendar

Town Manager Brown handed out the February calendar containing the proposed budget meetings. He stated that the Board would receive the budget on January 31, 2015 (per state law). The first department presentation will be on Monday, February 2, 2015. He discussed the process that the Board members would take in reviewing and approving the Town budget. There was discussion among the Board. They finalized dates for presentations to the Board; February 9, 16, 19 and 23. Selectman Kessler requested an updated town calendar showing the budget meetings and other pertinent information. There was further discussion by the Town Manager and Board.

ACTION ITEMS:

Brenner Associates Contract for Town Manager Search

Town Manager Brown addressed the Board and stated that Mr. Barry Brenner had written a new contract stating his scope of services. In addition to his original services he has added three other items (discussed at the December 15, 2014 meeting). Mr. Brenner will be coordinating with Newport's insurance carrier Primex, as well. His fee with the additional services would remain the same, at \$5,000. Town Manager Brown asked for authorization to sign the contract. On a motion by Selectman Wilmot, seconded by Selectman Kessler; ***the Board voted to authorize Town Manager Brown to sign the contract with Mr. Barry Brenner. The motion passed 4-0-0.***

Appointments:

None at this time.

Adjournment:

There being no further business in the public meeting, on a motion by Selectman Wilmot, seconded by Selectman Kessler; *the Board voted by roll call vote to go into non-public session RSA: 91-A:3 II(d) Real Estate.*

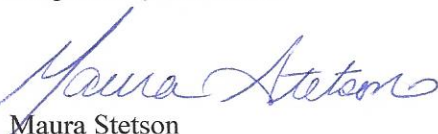
The public meeting adjourned at 7:57 pm. Vice Chairman Fratzel announced a five minute break before the NPS.

On a motion by Selectman Wilmot, seconded by Selectman Kessler; *the Board voted unanimously to exit the NPS at 8:29 pm.* There was no action taken.

On a motion by Selectman Kessler, seconded by Selectman Hoyt; *the Board voted to adjourn at 8:30 pm. The motion passed 3-1-0 (Wilmot).*

The next regular meeting of the Board of Selectmen is scheduled for Monday, January 19, 2015 at 6:30 p.m.

Respectfully submitted,



Maura Stetson

Scribe

Attachment 1

Attachment 2

TOWN OF NEWPORT
Board of Selectmen
CONSENT AGENDA
January 5, 2015

Department	Document Date	Document	Amount
Assessing	December 16, 2014	Elderly Exemption – reapplying as a Trust	\$45,000.00 exemption
Water	December 11, 2014	Manifest	\$64,030.85
Sewer	December 11, 2014	Manifest	\$173,864.50
Finance	December 23, 2014	AP Manifest	\$232,434.37
Finance	December 23, 2014	AP Manifest	\$2,125,284.44
Town Manager	December 23, 2014	Comcast Franchise Agreement (6 month extension)	N/A

PUBLIC HEARING

The Town of Newport will hold a public hearing on Monday, January 5, 2015, at 6:30 p.m. in the Board of Selectmen meeting room, 15 Sunapee Street, Newport to accept public comment on the following proposed Cemetery rate increases:

Cemetery Rates

Effective January 6, 2015

A. <u>Grave Lots</u>			
Single Grave Full Size Lot with Perpetual Care			
Resident	\$150.00		\$250.00
Non-Resident	\$300.00		\$500.00
Cremation Lot with Perpetual Care (FLAT STONES ONLY)			
Up To Two Person – Resident	N/A		\$100.00
Non Resident	N/A		\$200.00
Up To Four Person – Resident	N/A		\$125.00
Non Resident	N/A		\$250.00
Up To Six Person – Resident	N/A		\$150.00
Non Resident	N/A		\$300.00
B. <u>Full Size Interments</u>			
Summer Weekday	\$400.00		\$400.00
Summer Weekend	\$550.00		\$550.00
Winter Weekday	\$575.00		\$575.00
Winter Weekend	\$725.00		\$725.00
C. <u>Cremation & Infant Interments</u>			
Summer Weekday	\$100.00		\$150.00
Summer Weekend	\$125.00		\$175.00
Winter Weekday	\$175.00		\$200.00
Winter Weekend	\$250.00		\$250.00
D. <u>Disinterments</u>			
Full Size	\$600.00		\$1000.00
Cremation & Infant	N/A		\$150.00

Winter Rates effective November 1 - April 1