

**Town of Newport, New Hampshire
Board of Selectmen**

**Non-Public Session: RSA 91-A,3 II(b)Hiring a Public Employee
6:00 pm, Municipal Building**

**Minutes for Meeting of September 19, 2016
6:30 pm, Municipal Building**

Non-Public Session: RSA 91-A,3 II(b)Hiring a Public Employee

SELECTMEN PRESENT: Jeff Kessler, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, John Hooper II

Chairman Kessler opened the meeting at 6:00 pm.

At 6:02 pm, on a motion by Selectman Hoyt, seconded by Selectman Hooper; *the Board voted by roll call to enter non-public session pursuant to RSA 91-A,3 II(b)Hiring a Public Employee.*

There was discussion regarding hiring a Public Employee.

On a motion by Selectman Fratzel, seconded by Selectman Wilmot, *the Board voted to exit the NPS at 6:50 PM. The motion passed 5-0-0.*

On a motion by Selectman Wilmot, seconded by Selectman Hoyt; *the Board voted unanimously to seal the minutes of the NPS.*

Regular Business Meeting

SELECTMEN PRESENT: Jeff Kessler, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, John Hooper II

STAFF PRESENT: Paul Brown, Interim Town Manager

COMMUNITY MEMBERS PRESENT: Ella Casey, Bert Spaulding, Sr.

CALL TO ORDER: Chairman Kessler called the meeting to order at 6:58 p.m. followed by the Pledge of Allegiance.

AGENDA REVIEW: accepted as presented.

MINUTES FROM PREVIOUS MEETING: August 15, 2016 Non-Public Minutes #1, #2, #3; August 22, 2016 Non-Public Minutes #1; August 29, 2016; August 29, 2016 Non-Public Minutes #1, #2; September 1, 2016 Non-Public #1; September 12, 2016; and September 12, 2016 Non-Public Minutes #1.

August 15, 2016

Minutes from Non-Public Session (NPS) #1 of August 15, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; *the Board approved the minutes of the first NPS of August 15, 2016. The motion passed 5-0-0.*

Minutes from Non-Public Session (NPS) #2 of August 15, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Hooper; ***the Board approved the minutes of the second NPS of August 15, 2016. The minutes were sealed by a unanimous vote. The motion passed 5-0-0.***

Minutes from Non-Public Session (NPS) #3 of August 15, 2016:
The Board tabled the minutes of the third NPS of August 15, 2016.

August 22, 2016

Minutes from August 22, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board approved the minutes of the August 22, 2016 meeting as presented. The motion passed 5-0-0.***

Minutes from Non-Public Session (NPS) #1 of August 22, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board approved the minutes of the third NPS of August 22, 2016. The minutes were sealed by unanimous vote. The motion passed 5-0-0.***

August 29, 2016

Minutes from August 29, 2016:

The Board tabled the minutes of the August 29, 2016 meeting. There was no reflection on the NPS minutes.

Minutes from Non-Public Session (NPS) #1 of August 29, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Hooper; ***the Board approved the minutes of the first NPS of August 29, 2016. The motion passed 5-0-0.***

Minutes from Non-Public Session (NPS) #2 of August 29, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board approved the minutes of the second NPS of August 29, 2016. The motion passed 5-0-0. The minutes were sealed by a unanimous vote.***

Minutes from September 1, 2016

On a motion by Selectman Hooper, seconded by Selectman Hoyt; ***the Board approved the minutes of the September 1, 2016 meeting as presented. The motion passed 5-0-0.***

Minutes from Non-Public Session (NPS) #1 of September 1, 2016:

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board approved the minutes of the NPS of September 1, 2016 as presented. The motion passed 5-0-0.***

September 12, 2016

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board approved the minutes of the September 12, 2016 meeting as presented. The motion passed 5-0-0.***

Minutes from Non-Public Session (NPS) #1 of September 12, 2016:

The Board tabled the minutes of the first NPS of September 12, 2016.

CONSENT AGENDA: On a motion by Selectman Fratzel, seconded by Selectman Hoyt; ***the Board voted to approve the Consent Agenda for September 19, 2016. The motion passed 5-0-0.***

OPEN FORUM: none

COMMUNICATIONS:

Selectman Wilnot stated he and his wife had attended the Run for the Fallen in Rye, NH with the Rollins family. He expressed his appreciation to the participants and organizers, stating that the run shows the support of the community for the fallen soldiers, sailors, and marines; the armed personnel that have died in their service fighting the war against terrorism. He encouraged people to attend next year.

Selectman Hooper had nothing to share at this time.

Selectman Hoyt spoke of the complaint on Spring Street. He stated there were problems with drainage at the site.

Interim Town Manager Brown gave a list of problems that have occurred as well as the various Town departments that have been involved. He stated that the end result was between the two neighbors. There was a general discussion on the problem among the BOS members.

Selectman Fratzel had nothing to share at this time.

Chairman Kessler thanked citizens for voting in the Primary Election. 801 citizens turned out to vote at the Newport polls. The general election is on November 8, 2016. He encouraged the citizens to research the candidates. Chairman Kessler stated the Newport Town Clerk is expecting large crowds, so people should anticipate lines.

Interim Town Manager Brown gave the following information:

- The Town is continuing to monitor the situation on Spring Street. He will have Public Works look closely at the driveway permit.
- The Corbin Covered Bridge will be looked at by Arnold Graton. He will give the Town an estimate on work to repair the damage as well as other areas that have been identified by the Town as needing attention.
- The meeting dates for the Unions in Newport have been rescheduled into October.
- Lil' Red Baron had an auction of items within the building. The owner will be out by September 30, 2016. The Town continues to look for a future tenant.
- Attended a Comprehensive Economic Development Strategy (CEDS) meeting. CEDS is a program for the county/region might be a source for open funding for the Town.

Mr. Spaulding addressed the BOS and asked if there was an update on the Sturm Ruger gun range issue.

Interim Town Manager Brown addressed Mr. Spaulding, Sr. and stated all information had been sent down to NH DES one month ago. He has continued to correspond with DES representatives in Concord.

Mr. Spaulding, Sr. addressed the BOS and asked if they would do anything additional. There was a general discussion between the BOS members and Mr. Spaulding, Sr. on the next steps they would take.

INFORMATIONAL:

Presentation by UNH Cooperative Extension Community and Economic Development Program

Mr. Andre Garron, Extension Specialist, Regional Economic Development and Ms. Carolyn Sweet Community and Economic Development Field Specialists spoke to the Selectboard. Ms. Sweet introduced herself, giving her background and current position with the UNH Cooperative Extension Service to the Board members and then introduced her colleague, Mr. Andre Garron. Mr. Garron gave a slide presentation on and how the UNH Cooperative Extension Service's Regional Economic Development Program could assist Newport with economic development and support current leaders in the community spearheading it.

For the complete presentation go to: <http://vimeo.com/channels/newportnhselectmen>

After the presentation, Mr. Garron answered all questions from the Board members and public in attendance.

Amendments to Personnel Plan

Interim Town Manager Brown stated that he and Police Chief Burroughs had been reviewing the changes to the personnel policy that had been voted on and those that had been proposed. A draft policy would be presented to the BOS and Town departments before the October 3, 2016 BOS meeting. Town employees would be encouraged to attend the meeting to voice comments or concerns before the BOS members voted on the draft policy.

ACTION ITEM:

Tax Deeding

Interim Town Manager Brown stated that two properties were up for tax deeding. Properties would not be able to be taken by tax deeding until Sr. Deputy Tax Collector Flewelling was back from vacation on Monday. He had the following information:

- ❖ The 198 Summer Street property had a foreclosure. There was a discussion with the bank as to whether there was a mortgage. The owner has vacated/abandoned the property.
- ❖ The 133 Sunapee Street property's owner has a commitment for financing from a Realty Financing Company in order to pay back taxes owed. Interim Town Manager Brown asked the BOS how they would like him to proceed with the two properties.

198 Summer Street

On a motion by Selectman Hoyt, seconded by Selectman Fratzel; ***the Board voted to take the 198 Summer Street property as tax deed. The motion passed 5-0-0.***

133 Sunapee Street

On a motion by Selectman Fratzel, seconded by Selectman Hooper; ***the Board voted to take the 133 Sunapee Street property as tax deed on Monday, September 26, 2016 unless money is received by that date by the Town for its back taxes. The motion passed 5-0-0.***

Revaluation Contract

Interim Town Manager Brown addressed the Board and stated that they had bids from Avitar Associations and KLB, LLC. KLB was less expensive but did not have a performance bond as a part of their bid. The company stated they would not be interested in the Newport project if it needed to have a performance bond. He explained performance bonds to the Board and his discussions with the Avitar representatives as well.

There was a general discussion on the use and quality of work by Avitar.

On a motion by Selectman Hoyt, seconded by Selectman Fratzel; ***the Board voted to contract Avitar Associates for the 2016 revaluation of the Town of Newport. The motion passed 5-0-0.***

NON-PUBLIC SESSION(S):

On a motion by Selectman Wilmot, seconded by Selectman Hoyt; ***the Board voted by roll call to enter into non-public session (NPS) pursuant to RSA 91-A,3 II(b)Hiring a Public Employee. The motion passed 5-0-0.***

The BOS entered NPS at 8:30 pm. Present were the Board members Jeffrey Kessler, Todd Fratzel, William Wilmot, David Hoyt, John Hooper II and Interim Town Manager Brown.

Interim Town Manager Brown left the meeting at 8:35 p.m. Hunter Rieseberg joined the meeting at 8:37 p.m. Hunter Rieseberg left the meeting at 9:00 p.m. Paul Brown joined the meeting at 9:10 p.m.

On a motion by Selectman Hoyt, seconded by Selectman Fratzel; ***the Board voted to offer Hunter Rieseberg the position of Interim Town Manager for a period of at least 6 months, not to exceed 12***

months at an annual salary of \$99,500, and benefits per the personnel plan, and 1 week vacation to start and additional 1 week vacation after six months. The motion passed 5-0-0.

Hunter Rieseberg returned to the meeting at 9:25 p.m. Hunter Rieseberg left the meeting at 9:38 p.m.

On a motion by Selectman Fratzel, seconded by Selectman Kessler; *the Board voted to leave non-public session and return to public session. The motion passed 5-0-0. The non-public session ended at 9:39 p.m.*

On a motion by Selectman Fratzel, seconded by Selectman Hoyt at 9:40 p.m.; *the Board voted by roll call to seal the minutes of the NPS. The motion passed 5-0-0.*

ADJOURNMENT:

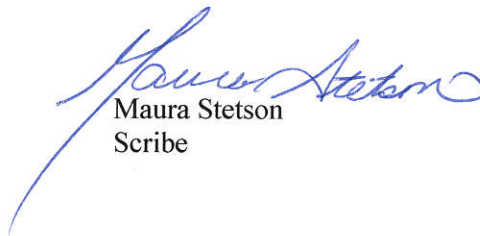
There being no further business in the public meeting, on a motion by Selectman Fratzel, seconded by Selectman Hoyt; *the Board voted to adjourn at 9:41 pm.*

The next regular meeting of the Board of Selectmen is scheduled for Monday, October 3, 2016 at 6:30 p.m.

Respectfully submitted,



Jeffrey Kessler, Chair
Board of Selectmen



Maura Stetson
Scribe

Approved on: October 17, 2016

These minutes unsealed by the Board of Selectmen on October 17, 2016.