

TOWN OF NEWPORT, NEW HAMPSHIRE
Board of Selectmen – MINUTES – September 2, 2020 - 6:30 p.m.
Regular Business Meeting
Municipal Building, 15 Sunapee Street, Newport, NH 03773

SELECTMEN PRESENT: Jeffrey F. Kessler, Chairman; Todd M. Fratzel, Vice Chairman; Barry J. Connell, Herbert R. Tellor, Jr.

STAFF PRESENT: Hunter F. Rieseberg, Town Manager; Paul J. Brown, Finance Director.

OTHERS IN ATTENDANCE: Bert Spaulding, Sr.

CALL TO ORDER: Chairman Kessler called to meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

AGENDA REVIEW: Town Manager Rieseberg added *Easement for Gilman Pond* under **INFORMATIONAL**.

INFORMATIONAL: Gilman Pond Easement – Town Manager Rieseberg explained the details of the work they had planned to improve Newport’s water resource at Gilman Pond. He said they received an easement from an abutter, which they needed to do the work. The Board of Selectmen agreed to hold a meeting to discuss the easement on Monday, September 14, 2020 at 6:30 p.m. in the Board of Selectmen meeting room.

ACTION ITEMS: Consideration of Adopting Policy for Development on Class VI & Private Roads – After review of the of this policy, *a motion was made by Selectmen Fratzel, seconded by Selectman Connell to approve the Town of Newport, NH Policy Regarding Construction on Class VI and Private Roads as presented. The motion passed unanimously.*

Acknowledgement of the Limits of Municipal Responsibility and Liability for Class VI or Private Highways in Connection with a Building Permit Application Pursuant to RSA 674:41,I(C), (2) & (3) for Class VI or 674:I(D)(2) & (3) for Private Roads – There was general discussion regarding the necessity and requirements on this document between Mr. Spaulding and the Board. Mr. Spaulding felt there were sections that were going overboard and not necessary.

On a motion by Selectman Fratzel, seconded by Selectman Connell, *the Board voted unanimously to approve the Acknowledgement of the Limits of Municipal Responsibility and Liability for Class VI or Private Highways in Connection with a Building Permit Application Pursuant to RSA 674:41,I(C), (2) & (3) for Class VI or 674:I(D)(2) & (3) for Private Roads template as presented.*

On a motion by Selectman Fratzel, seconded by Selectman Tellor, *the Board voted unanimously to authorize the building permit submitted by Marc R. Tremblay for property located on Gove Road, Map 221, Lot 008 upon receiving executed Road Maintenance Agreements from Marc R. Tremblay, Gary C. Morris, and Deniz Fonseca.*

Acceptance and Expenditure of Election CARES Act Assistance – NH RSA 21-P:43 – Mr. Brown explained that these are funds they are eligible for the processing of absentee ballots for primary and

general elections. The amount the Town would receive will be to help cover extra expenses for the processing of increased absentee ballots submitted this year.

On a motion by Selectman Tellor, seconded by Selectman Fratzel, *the Board voted unanimously to accept and expend Election CARES Act Assistance, NH RSA 21-P:43, funds and to authorize Town Manager Hunter Rieseberg to sign any and all documents related.*

Appointment of Selectmen Pro Tem as Necessary – There were no additional Selectmen Pro Tem necessary at this time.

NON-PUBLIC SESSION: RSA 91-A:3, II (e) Litigation – On a motion by Selectman Fratzel, seconded by Selectman Connell, *the Board voted by roll call vote to enter into Non-Public Session under RSA 91-A:3, II (e) Litigation at 6:59 p.m.*

On a motion by Selectman Fratzel, seconded by Selectman Connell, *the Board voted unanimously to come out of Non-Public Session at 8:34 p.m.*

There was no action taken during Non-Public Session.

ADJOURNMENT: On a motion by Selectmen Fratzel, seconded by Selectman Connell, *the Board voted unanimously to adjourn at 8:35 p.m.*

The next regular meeting of the Board of Selectmen is scheduled for September 14, 2020 at 6:30 p.m.

Respectfully submitted,


Joanne F. Dufour
Executive Assistant

Approved On: September 14, 2020