

TOWN OF NEWPORT, NEW HAMPSHIRE

Board of Selectmen

Minutes for Meeting of June 18, 2018

6:30 pm Regular Business Meeting

Municipal Building

SELECTMEN PRESENT: Jeffrey Kessler, Chairman; Todd Fratzel, Vice Chairman; William Wilmot, Jr.; Barry Connell

STAFF PRESENT: Paul J. Brown, Acting Town Manager; Larry Wiggins, PE; Director of Public Works

COMMUNITY MEMBERS PRESENT: George Nemeth, Lone Star Campground; James Getman and Bert Spaulding, Sr.

NCTV: Louis Cassorla, videographer

CALL TO ORDER: Chairman Kessler called the regular meeting of the BOS to order at 6:30 p.m. followed by the Pledge of Allegiance.

Posted agenda items were taken out of order throughout the meeting.

Unity Road Water Main Repairs: Chairman Kessler addressed Mr. Wiggins and asked that he update the BOS and viewing audience on the Unity Road water main repairs. Mr. Wiggins stated that Monday, June 11, 2018 there was a break in the 10" water main just below the intersection of Pollards Mills Road and Unity Road. He explained the extensive troubleshooting the department had done to isolate the break and stated that they had not been successful. Mr. Wiggins explained the subsequent work that had been done on the water main (with the Town Manager's approval) to try to fix the problem. Mr. Wiggins further explained to the BOS that there was concurrently another break; this in the 6" water main out by the Riverview development. Therefore, the Town currently had two breaks in their water lines.

Mr. Wiggins explained the procedure the Water Department employees would take in completing the repairs and the process they would take after the repairs were completed. He gave a tentative timeframe for the repairs to the BOS. Mr. Wiggins then answered all questions from the Board members.

Chairman Kessler thanked Mr. Wiggins for the information.

OPEN FORUM: Mr. George Nemeth, owner of Lone Star Campground, addressed the Board. He expressed his frustration to the Board on the following:

1. The Town was going to do the Coon Brook Bridge.
2. The BOS has never had a meeting to see when the road and bridge would be closed.
3. He assumed there would be a meeting that he would be invited to see what was going on
4. The work was being done during his busy season.

Chairman Kessler acknowledged Mr. Wiggins.

Mr. Wiggins stated that the Town had anticipated that they would do the bridgework this summer. Mr. Wiggins, Town Manager Rieseberg and the project engineer had met with Mr. Nemeth and his brother about the project. It had been discussed at length. It was determined at the meeting that (the Town) putting extra signage in areas to

direct people by alternative routes to the campground would be best. He believed that Mr. Nemeth agreed to that. The placement of extra signage has been put into the scope of work.

Mr. Wiggins then addressed the BOS and explained the bid process for the Coon Brook Bridge project. He stated that the availability of structural steel has affected this bid as well as that of the Oak Street Bridge. The Town's contractor for the Coon Brook Bridge will do the work this summer. The bridge will be operational by winter.

Mr. Wiggins was waiting for a firm date from the contractor in order to give a definite date to Mr. Nemeth. There will be a meeting and contract signing on Friday, June 22, 2018. Until then, he could only give a tentative starting date as the beginning of July 2018. Construction would take approximately four months.

Mr. Wiggins concluded, stating that unless something changed, the contractor was planning on building the bridge the summer 2018. Mr. Wiggins answered all the board members questions.

Mr. Nemeth addressed the Board with his thoughts on the project, what he had agreed to and the lack of answers from Town administration.

Chairman Kessler addressed Mr. Nemeth and stated that Friday, June 22nd seemed the closest that the Town would have answers for him. Mr. Wiggins concurred and explained.

Mr. Nemeth and Chairman Kessler discussed inconveniences to the campground users; Mr. Nemeth and Mr. Wiggins discussed the placement of additional signage as stated in the scope of work (if the Town was asked to provide less signage, it would be changed in the contract).

Mr. Wiggins stated he would definitely contact Mr. Nemeth (or his brother) after the meeting on June 22, 2018.

Chairman Kessler thanked Mr. Nemeth and Mr. Wiggins.

Chairman Kessler asked for a motion to go into NPS. It was noted that the posted RSA was incorrect. Instead of (e) Litigation it should be (d) Real Estate.

NON-PUBLIC SESSION: RSA 91-A:3 II, (d) Real Estate- Review of Proposed Lease, Power Purchase Agreement (PPA) and Payment in Lieu of Taxes (PILOT); Norwich Solar Technologies

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board voted by roll call vote to enter into non-public session (NPS) pursuant to RSA 91-A:3 II, (d) Real Estate-Review of Proposed Lease, Power Purchase Agreement (PPA) and Payment in Lieu of Taxes (PILOT); Norwich Solar Technologies at 6:48 p.m. The motion passed 4-0-0.***

Mr. Don McCormick was asked to attend the NPS.

See NPS minutes

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; ***the Board voted to exit the Non-Public Session at 7:17 p.m. The motion passed 4-0-0.***

Chairman Kessler reopened the regular meeting of the BOS at 7:20 p.m.

Proposed Lease, (Power Purchase Agreement) PPA and Payment in Lieu of Taxes (PILOT); Norwich Solar Technologies: Chairman Kessler called for a motion on the Action Item.

Selectman Fratzel made a motion to: *appoint BOS Chairman Jeffrey Kessler to sign the documents related to the Power Purchase Agreement between Newport Solar 1, LLC and the Town of Newport; the payment in lieu of taxes (PILOT) agreement between the Town of Newport and Newport Solar 1, LLC and the lease with the following noted:*

- 1) *Appendix H. of Power Purchase Agreement*
- 2) *Additional note Section S under Use of the Lease; that note to indicate the lease is for producing power for only the Town of Newport, the SAU and our designees.*
- 3) *Pending final legal review*

Selectman Connell seconded the motion. *The motion passed 4-0-0.*

Chairman Kessler addressed Mr. Don McCormick and stated they would have a signing ceremony at the end of the week. Chairman Kessler stated that when the BOS received the papers from the attorneys they would become public documents.

AGENDA REVIEW: no further changes.

MINUTES FROM PREVIOUS MEETING(S): Minutes of June 4, 2018: On a motion by Selectman Fratzel, seconded by Selectman Wilmot; *the Board voted to approve the minutes of the June 4, 2018 BOS meeting as presented. The motion passed 4-0-0.*

NPS Minutes of June 4, 2018: On a motion by Selectman Wilmot, seconded by Selectman Connell; *the Board voted to approve the non-public session (NPS) minutes of the June 4, 2018 BOS meeting as presented. The motion passed 4-0-0.*

Minutes of June 6, 2018: On a motion by Selectman Fratzel, seconded by Selectman Connell; *the Board voted to approve the minutes of the June 6, 2018 Board of Selectmen/School District Joint Meeting as presented. The motion passed 4-0-0.*

NPS Minutes of June 6, 2018: On a motion by Selectman Fratzel, seconded by Selectman Wilmot; *the Board voted to approve the non-public session (NPS) minutes of the June 6, 2018 Board of Selectmen meeting as presented. The motion passed 4-0-0.*

CONSENT AGENDA: On a motion by Selectman Fratzel, seconded by Selectman Wilmot; *the Board voted to approve the Consent Agenda of June 18, 2018 as presented. The motion passed 4-0-0.*

COMMUNICATIONS: Selectman Wilmot congratulated all the Newport High School graduates for an outstanding year and wished them luck in their future endeavors.

Selectman Connell concurred with Selectman Wilmot.

Selectman Fratzel had nothing to share at this time.

Chairman Kessler stated that the high school had held a job fair. It resulted in eight or nine high school students getting jobs or interviews from it. Also, Mrs. Charen Urban had planned to attend the meeting and talk about a new program being conducted this summer called "Got Lunch Newport". Chairman Kessler read aloud a paper which explained the program and the population in Newport it served. He concluded by telling the viewing public how they could assist the volunteer program. Chairman Kessler stated later in the summer Mrs. Urban would be coming to a BOS meeting to speak to the Selectmen.

Acting Town Manager Brown stated the Town had a successful Chamber Day with the Chamber businesses, the cow patty bingo and the Brewfest.

INFORMATIONAL: Review of Updated Budget Advisory Committee (BAC) Procedures - Acting Town Manager Brown stated there were only two changes:

Add back in under B. Organization: the 'terms' language.

Add back in under C. Procedures: (lines 3 and 4) "...for their budget..."

There was also a typographical error that was corrected.

Acting Town Manager Brown stated it was up to the two Boards to adopt the procedures as amended. Chairman Kessler asked the pleasure of the Board.

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board of Selectmen voted to adopt the Budget Advisory Committee Procedures on June 18, 2018 with the changes proposed.*** Chairman Kessler called for a vote. ***The motion passed 4-0-0.***

Water and Sewer Rates: Acting Town Manager Brown addressed the Board members and explained they would need to hold a public hearing before they adopted the new rates. It could be held the first week in July or at the second meeting in July 2018. He explained that historically the Town has not initiated a water increase in the middle of a billing period. They wanted the users to know how much their water is costing them. He explained the procedures for a rate increase to the BOS members. Acting Town Manager Brown then reviewed the Newport Water and Sewer Rate Study to the Selectmen. He answered all questions from the Selectmen. For the full conversation go to: <https://vimeo.com/channels/newportnhselectmen>. There was a discussion and explanation on the proposed rate hike. Costs would double for water and sewer users over the next three years. Chairman Kessler stated it has been five years since users had an increase to their water bill rate and seven years since there was a sewer increase.

Mr. Spaulding, Sr. discussed the upcoming increases with the Board.

A public hearing on the water and sewer rates would be posted and held on July 2, 2018 at the BOS meeting.

ACTION ITEMS: Planning Board Resignation-William P. Walsh - Selectman Wilmot made a motion ***that the Board accept William P. Walsh's resignation with regret.*** It was seconded by Chairman Kessler. ***The motion passed 4-0-0.***

Selectman Fratzel requested that the Town Manager send him a thank you.

Town Manager to Sign Any and All Grant Documents: Acting Town Manager Brown explained that several times the Town had applied for grants and had to return to the BOS for authorization to sign grant documents. The request was for a blanket authorization for the Town Manager to be able to sign applications. Acceptances would go to the Board.

Selectman Wilmot made a motion ***to authorize Town Manager Hunter Rieseberg to sign and submit grant applications.*** It was seconded by Selectman Connell. ***The motion passed 4-0-0.***

APPOINTMENTS: Annual Appointments to Boards and Committees: The following appointments were made by the Board of Selectmen:

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; ***the Board voted to appoint Mr. Russell Kelsea as a full board member of the Airport Advisory Board for a length of 3 years, with his term to expire in June of 2021 and to appoint Jacqueline Cote as an alternate member of the Airport Advisory Board for a length of 3 years with her term to expire in 2021. The motion passed 4-0-0.***

On a motion by Selectman Connell, seconded by Selectman Fratzel; *the Board voted to appoint Mrs. Linda Dennis as a full board member of the Conservation Commission for a length of 3 years, with her term to expire in June of 2021. The motion passed 4-0-0.*

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; *the Board voted to appoint Mrs. Virginia Irwin as a full board member of the Heritage Commission for a length of 3 years, with her term to expire in June of 2021. The motion passed 4-0-0.*

On a motion by Selectman Fratzel, seconded by Selectman Connell; *the Board voted to appoint Mr. David Burnham as a full board member of the Planning Board for a length of 3 years, with his term to expire in June of 2021. The motion passed 4-0-0.*

On a motion by Selectman Wilmot, seconded by Selectman Fratzel; *the Board voted to appoint Mr. Larry Flint as a full board member of the Rec Advisory Council for a length of 3 years, with his term to expire in June of 2021. The motion passed 4-0-0.*

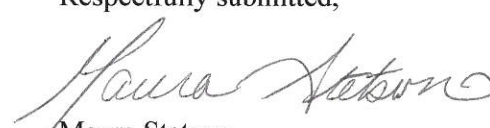
On a motion by Selectman Fratzel, seconded by Selectman Connell; *the Board voted to appoint Ms. Melissa Saccento as a full board member of the Zoning Board of Adjustment for a length of 3 years, with her term to expire in June of 2021 and to appoint David Lain as a full member of the Zoning Board of Adjustment for a length of 3 years with his term to expire in 2021. The motion passed 4-0-0.*

Chairman Kessler read aloud the individuals who had decided not to volunteer for another term on their respective boards. He then read aloud the current vacancies on the Town Boards. For a list of current vacancies and to apply for an open position please contact the Town Manager's office at (603) 863-1877, email jdufour@newportnh.gov or go to the town website at www.newportnh.gov.

On a motion by Selectman Fratzel, seconded by Selectman Wilmot; *the Board voted unanimously to adjourn at 8:06 p.m.*

The next regular meeting of the Board of Selectmen is scheduled for Monday, July 2, 2018 at 6:30 p.m.

Respectfully submitted,



Maura Stetson
Scribe

Approved on: July 2, 2018