

TOWN OF NEWPORT, NEW HAMPSHIRE
Board of Selectmen Budget Review Meeting
Minutes of February 15, 2017; 6:30 pm
Municipal Building

SELECTMEN PRESENT: Jeffrey Kessler, Chairman; Todd Fratzel, Vice Chairman; David Hoyt, William Wilmot, John Hooper II

STAFF PRESENT: Hunter Rieseberg, Town Manager; Paul Brown, Finance Director; Ken Dennis, Buildings and Grounds Manager

COMMUNITY MEMBERS PRESENT: Bert Spaulding, Sr.

CALL TO ORDER: Chairman Kessler called the meeting to order at 6:38 p.m.

INFORMATIONAL:

General Government

I. District Court

Finance Director Brown and the Board members discussed the following:

- Rent
- Building Roof
- Lease
- Capital Reserve

All questions were answered by Finance Director Brown.

II. Buildings and Grounds

Mr. Ken Dennis, Finance Director Brown and the Board members discussed the following:

- ❖ OT hours
- ❖ The addition of a line item for purchased equipment/vehicles (in all departments)
- ❖ Condition/age/use of equipment
- ❖ Capital Items

All questions were answered by Mr. Dennis and Finance Director Brown. Chairman Kessler told Mr. Dennis his department was doing an excellent job.

III. Cemetery

Mr. Dennis, Finance Director Brown and the Board members discussed the following:

- ❖ Revenue
- ❖ Trust Funds
- ❖ Seed/Fertilizer: typo on worksheet. 250 should read 2,500

All questions were answered by Mr. Dennis and Finance Director Brown.

Mr. Dennis left the meeting at 7:05 pm.

IV. Executive

Finance Director Brown and the Board members discussed the following line items:

- Assistant/Interim Town Manager
- Annual Reports
- Telephones/cells

- Computers
- Selectman stipend

All questions were answered by Finance Director Brown.

V. Election

- Salaries

All questions were answered by Finance Director Brown.

VI. Finance

Finance Director Brown, Town Manager Rieseberg and the Board members discussed the following items:

- Computer Maintenance

Town Manager Rieseberg was asked to state future items he would like to pursue in the Town. He gave a general synopsis.

- Municipal Grade Accounting Software
- Computer Subscriptions
- Use of credit cards

All Board questions were answered by Finance Director Brown.

VII. Revaluation

Finance Director Brown and the Board members discussed the following items:

- 2017 revaluation process

All questions were answered by Finance Director Brown.

VIII. Legal Expenses

Finance Director Brown and the Board members discussed the following items:

- Reimbursements
- Legal Expenses: breakdown by department

All questions were answered by Finance Director Brown.

IX. TOPAZ

Will be heard on February 27, 2017

X. Insurance

XI. Advertising

Finance Director Brown and the Board members discussed the following items:

- UVLSRPC- typo:5,752 should read 8,752
- ECON

XII. Other Government

- Senior Center

XIII. Highway and Road

Finance Director Brown, Town Manager Rieseberg and the Board members discussed the following:

- Conversion of streetlights to LED

XIV. Sanitation

Finance Director Brown and the Board members discussed the following:

- Solid Waste Collection Program

XV. Health Agencies

Finance Director Brown and the Board members discussed the following:

- Community Alliance
 - Southwest Community Services (Put on February 27, 2017 BOS agenda)
- Chairman Kessler asked Town Manager Rieseberg to contact Southwestern for their status
- VNA requests

All questions were answered by Finance Director Brown.

XVI. Welfare

- Discussed amounts

XVII. Patriotic Purposes

Finance Director Brown and the Board members discussed the following:

- Town Lighting
- Flags or Banners on Main Street

XVIII. Debt Service

Finance Director Brown and the Board members discussed the following:

- Fire Truck and Ambulance lease/rotation
- Sidewalk Tractor

All questions were answered by Finance Director Brown.

XIX. Transfer

Finance Director Brown, Town Manager Rieseberg and the Board members discussed the following:

- Airport-John Deere tractor

XX. Water

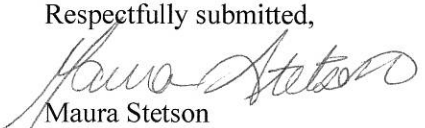
Finance Director Brown and the Board members discussed the following:

- Waste Water Treatment Plant
- Guild Pump

There being no further business, on a motion by Selectman Fratzel, seconded by Selectman Wilmot; *the Board voted to adjourn at 8:27pm. The motion passed 5-0-0.*

The next meeting of the Board of Selectmen is scheduled for Thursday, February 16, 2016 at 6:30 p.m.

Respectfully submitted,



Maura Stetson
Scribe

Approved on: February 27, 2016