

Town of Newport, New Hampshire

Planning Board

MAJOR SUBDIVISION ~ FINAL PLAT CHECKLIST

Item #	Received	Information Required	Subdivision Section
1		Application and filing fees	5.09
2		Requests for waivers	5.12 (d)
3		Name of Municipality and name of subdivision	5.06 (a), 5.11
4		Name and address of subdivider and designer or engineer	5.06 (a), 5.11
5		Names and addresses of abutters	5.06 (a), 5.11
6		General site location map	5.06 (b), 5.11
7		Boundaries and area of entire parcel owned by sub divider referenced to a public street, intersection or USGS benchmark	5.06 (c), 5.11
8		North arrow, bar scale, date, dates of revision	5.06 (c), 5.11
9		Boundaries and designation of Zoning Districts, land use designations from Zoning Ordinance	5.06 (d), 5.11
10		USDA soil mapping units and boundaries	5.06 (f), 5.11
11		Subdivisions and building within 100 feet of parcel to be subdivided	5.06 (g), 5.11
12		Roads, streets, & driveways within 200 feet of parcel to be subdivided	5.06 (g), 5.11
13		Existing and proposed lot lines, easements, and building setback lines	5.06 (i), 5.11
14		Deed restrictions	5.06 (i), 5.11
15		Existing and proposed buildings and accessory buildings	5.06 (i), 5.11
16		Parks & other open space, watercourses, flood-prone areas, foliage lines, significant natural & man-made features	5.06 (h), 5.11
17		Boundary Survey certified by a licensed land surveyor	5.11 (a)
18		Contours at 5 foot intervals for the entire parcel to be subdivided	5.11 (b)
19		Soil test data, sewage disposal information, and approval as required	5.11 (c), 10.07
20		Existing and proposed lot lines and building sites, angles and dimensions, lot sizes in square feet and acres, consecutive numbering of lots	5.11 (d)
21		Existing and proposed street right of way lines and layout data	5.11 (e)
22		Monuments at all boundary corners	5.11 (e), 11.04
23		Names of existing and proposed street (s)	5.11 (e)
24		Flood plain data	5.11 (f)
25		Drainage and grading plan	5.12 (a)
26		Subdivision street & utilities plan	5.12 (b)
27		Fire protection and emergency access plan which shall show conformity with the recommendations of the Newport Fire Department	5.12 (c)
28		Recommendations of Preliminary Layout from the Conservation Commission, Public Works Department, Fire Department, Police Department, & other officials as deemed necessary by the director of Planning & Zoning	5.06 (m)
29		Investigative studies as deemed necessary by the Board	4.03, RSA 676:4 (g)
30		Open space reservation	12.01
31		Open space review by Conservation Commission	12.02

**** THREE COPIES OF APPLICATION MATERIALS SHALL BE SUBMITTED AT THE TIME OF APPLICATION**

**** MAPS SHALL BE IN A SCALE OF NO MORE THAN 100 FEET PER INCH UNLESS OTHERWISE SPECIFIED BY THE BOARD**

This checklist is meant to serve as guidance only and is not intended to be wholly comprehensive of all applicable requirements. The applicant is responsible for providing and meeting all submission requirements pursuant to the Newport Subdivision Regulations.