

Town of Newport, NH -- Site Plan Review Checklist

Applicant Name: _____

Map _____ Lot _____ Zoning District _____

Date of Application: _____

Is this a development having regional impact? _____ Yes _____ NO

A. PLAT SUBMISSION ITEMS

Five or more sets of prints; an 11 x 17 print set and a Mylar of the Site Plan Map shall be submitted.

SUBMITTED			WAIVED	
<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
_____	_____	1. The boundary lines of the area included in the site including angles or bearings of lines, dimensions and the lot area	_____	_____
_____	_____	2. Names and addresses of owners of record and abutting landowners	_____	_____
_____	_____	3. A Site Location Map, shown as an inset on the Site Plan Map, which shall show the proposed development in relation to major roads of the Town	_____	_____
_____	_____	4. North point, bar scale, date of preparation and dates of any revisions	_____	_____
_____	_____	5. Name, address and seal of person or firm preparing the Map	_____	_____
_____	_____	6. The shape, size and location of existing and proposed structures	_____	_____
_____	_____	7. Conceptual plans; floor plans, if deemed necessary; exterior elevations, unless waived, of all proposed structures on the site	_____	_____
_____	_____	8. Existing and proposed grades, drainage systems, structures and topographic contours at intervals not exceeding 5 feet	_____	_____
_____	_____	9. Any existing streams or wetlands, marshes, lakes or ponds, whether natural or man-made	_____	_____
_____	_____	10. Any existing and proposed streets, driveways, parking spaces and sidewalks with indications of direction of travel for one-way streets or driveways. The width of streets, driveways & sidewalks and the layout of parking spaces and facilities associated with any structure on the site shall be shown	_____	_____
_____	_____	11. Layout of sewage disposal system, including septic tanks(s), leach field and associated piping	_____	_____
_____	_____	12. Proposed landscaping plan including buffering plans along adjacent properties and public highways	_____	_____
_____	_____	13. Plans for water supply, power and telephone, including location of wells, water supply pipes, power and telephone poles and lines	_____	_____
_____	_____	14. Exterior lighting plan and proposed signs to be located on the site	_____	_____

_____	_____	15. Drainage design showing location and size of existing and proposed drainage structures including culverts, pipes, catch basins, manholes, ditches, holding basins, etc. This shall be supported by copies of the design computations based on a 10-year design frequency for all major culverts and brooks that affect any Town or State highways	_____	_____
<p style="margin: 0;">SUBMITTED</p> <p style="margin: 0;"><u>YES</u> <u>NO</u></p>			<p style="margin: 0;">WAIVED</p> <p style="margin: 0;"><u>YES</u> <u>NO</u></p>	
_____	_____	16. Right-of-way and travel surface of all fronting streets.	_____	_____
_____	_____	17. Mylar for recordation	_____	_____

B. OTHER

One copy of each of the following shall be submitted

_____	_____	1. All material submitted to and approvals by the New Hampshire Department of Environmental Services (NHDES) for sewage disposal system approval	_____	_____
_____	_____	2. All material submitted to and approvals by the New Hampshire Department of Transportation (NHDOT) for access driveway approval for any access into a State highway	_____	_____
_____	_____	3. A statement of proposed hours and days of operations	_____	_____
_____	_____	4. An estimate of maximum hourly traffic into and out of the premises	_____	_____
_____	_____	5. Entrance/exit permit applications and approvals from the Newport Highway Department for proposals with access points on Town roads	_____	_____
_____	_____	6. Proposed location of entrance/exit with access points on Private roads.	_____	_____

C. The Planning Board may require such additional other information as it deems necessary in order to evaluate the proposal in relation to the purposes and scope of these regulations.
