



TOWN OF NEWPORT

Town Common Sign Permit

Adopted by the Board of Selectmen 3/19/2007

Sign Specs and Rules

1. Length of time – Maximum of 14 days in advance of the event and should be dropped off at the Public Works Garage, 449 South Main Street, Newport, NH.
2. Sign Dimensions – no larger than 32” x 43”, letters large enough to be read from the Little Common.
3. Newport area non-profit organizations only. Newport non-profit organizations have first priority.
4. No signs shall be placed in front of the information booth. The Town will be responsible for the placement of all signs.
5. Professional appearing signs only.
6. Sign material must be durable enough to withstand weather.
7. No signs allowed in the winter months due to snow banks.
8. Signs can be removed at the Town’s discretion at any time.
9. Town has the right to establish new and/or waive existing sign rules.
10. Newport School and Town sponsored and co-sponsored events are exempt.
11. Signs are intended for notice of special annual or semi-annual events. Signs advertising or providing notice of programs or activities that take place regularly several times throughout the year are not allowed.
- 12. All signs must be picked up at the Public Works Department, 449 South Main Street, Newport, NH within 2 weeks of last day of event. After 2 weeks, any sign not picked up will be discarded. The Departments hours of operation are Monday – Friday, 7:00 A.M. - 3:30 P.M.**

You can arrange to pick up your sign by calling (603) 863-8022.

Contact Information

Name _____

Address _____

Phone Number _____

Event Description _____

Event Date _____ / _____

Authorized Town Official

Date

David Lamontagne, Cemeteries, Buildings, & Grounds Manager
Email: dlamontagne@newportnh.gov
(603) 863-8022